

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting 6th August 2024 at 7:30pm St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Ballantine, Gallagher, O'Donnell, Porter, Washington, Williams and Worth.

In attendance: Cllr Newcombe and Cllr Bowles

Clerk: Andy Smith

Members of Public: 5

1. APOLOGIES FOR ABSENCE

PC24/126 Apologies were received from Councillors Walker, Standen and Wales and were **APPROVED**. Buckinghamshire Councillor Strachan had forwarded his apologies and Councillor Lloyd Evans and Goodall were absent.

2. DECLARATIONS OF INTEREST

PC24/127 None

3. MINUTES

PC24/128 The minutes of the Parish Council of 2nd July 2024. were **RESOLVED** as a true record to be signed by the Chair of the meeting.

4. CHAIRS ANNOUNCEMENTS

PC24/129 The Chair thanked Councillor Porter for the Make Wendover Smile campaign. The effort put into bringing the community together was amazing and appreciated by all in the Council.

5. PUBLIC PARTICIPATION

PC24/130 None

6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

PC24/131 The Council are looking into some of the changes being made by central government on the new planning landscape and housing targets. The initial reaction is that the numbers in the local plan will mean new targets that will have to be met. The issue of the green/grey belt was discussed in particular with reference to the HS2 development sites. The government has issued a new draft National Planning Policy Framework (NPPF) for consultation, this has been circulated to Councillors via email. The advice is to ensure that the Neighbourhood Plan is up to date.

7. CLERKS REPORT AND CORRESPONDANCE

PC24/132 The report was noted.

8. FINANCE AND PAYMENTS

a) Payments to consider.

PC24/133 The payments to consider, totalling £38,497.36, were **RESOLVED** to be approved and signed.

b) Latest financial reports

PC24/134 The financial reports were noted and Councillors were happy with the current financial position.

9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) HS2 Mitigation Action Group

PC24/135 The report was noted. It was further noted that the meeting with Greg Smith MP was incredibly useful in bringing together the efforts of the local area. Thanks were offered to the HS2 MAG group for their presentation to the MP.

b) Parish Council Surgeries

PC24/136 It was agreed to discuss this as part of the agenda item later

c) St Marys Churchyard care committee

PC24/137 Hasn't met since the last meeting. It was noted that there were only two Churchyard care committee meetings a year so this would come off the standing agenda.

d) Other groups

PC24/138 Wendover Community Car – the group have met and it was noted that the secretary is standing down. The group are looking at quotes for refurbishment of the current vehicle because of cost pressures meaning a new vehicle purchase may not be feasible.

PC24/139 **Business Group** - There will be a local businesses Whatsapp group and the hope is this will facilitate communications between local businesses.

10. REPORTS FROM COMMITTEES

a) AMENITIES

PC24/140 The draft minutes of the meeting on 16th July 2024 were noted.

ITEMS REFERRED FROM AMENITIES

PC24/141 ii) **Boundary gate at Ashbrook** – it was agreed to follow the legal guidance presented in the paper and **RESOLVED** to no longer proceed with installing a gate or allowing access from Ashbrook Park to the service road at the rear of Castle Park Road. There was one abstention from the vote.

PC24/142 iii) **Fence along Hampden Field play park** – It was noted that it may be more cost effective to replace the entire stretch. The proposal was discussed and it was considered that replacement of the entire stretch of fencing would save money in the long run. It was **RESOLVED** to amend the proposal to fence the entire stretch along chapel lane for £10,837.92 from Company 2

PC24/143 The proposal as amended was considered and it was **RESOLVED** to award the work to Company 2 for £10,837.92

11. REPORTS FROM WORKING GROUPS

a) Transport Working Group

PC24/144 No report

b) Open Spaces Working Group

PC24/145 No report

c) Sustainability and Biodiversity Group

PC24/146 No report.

d) Strategic Planning Steering Group

PC24/147 Strategic Framework - The background to the group was discussed and it was highlighted that we needed to find a scheme that shows how our decisions impact on the bigger strategy of the Council. The vision and strategic objectives were noted and it was noted that it was a positive step to make these short and punchy so they are easily understood and would thread through all of our work. The suggestion that people applying for grants should demonstrate how their request fits with our strategic objectives was noted.

PC24/148 It was **RESOLVED** that the Strategic Planning continue to progress the work in line with the paper presented and bring the final version back to Council.

12. OTHER ITEMS

a) Engagement and Parish Council surgeries

PC24/149 This was noted. It was felt that the Council would be much better to go and engage with the local organisations rather than expect people to visit the Council. It was felt that at least once a year Parish Councillors should ask for 20 minutes of existing groups meetings. This could include community meeting boards. It could also include a stall at one of the markets. An amendment to the proposal was considered and it was **RESOLVED** to accept the amendment to pause the surgeries immediately AND look into alternative engagement strategies that would reach a wider audience.

PC24/150 The proposal as amended was **RESOLVED**.

b) CLAW request for Wendover Wildbelt

PC24/151 The requests were considered and there was concern that other fundraising or grants from CLAW to other sources had not been considered first. It was noted that the group was established to be self-sustaining, with support from the Parish Council. It was felt that the requests for taps and trees could easily be fundraised for locally. It was **RESOLVED** that the Parish Council could not support this request in the current format.

c) Christmas Lights 2024

PC24/152 The paper was discussed and it was noted that these lights are an important part of the community at Christmas and it supports the high street traders. It was noted that we had tested the market with various suppliers of lights within 12 months and that this was a highly specialised market. It was **RESOLVED** to waive the need for 2 additional quotes for this proposal.

PC24/153 It was **RESOLVED** approve the quote and award the work for the 2024 Christmas lights scheme.

13. PLANNING APPLICATIONS

a) 24/02142/CPL 92 Ellesborough Road Wendover Buckinghamshire HP22 6EW

Certificate of lawfulness application for existing log store and sun room

PC24/154 It was **RESOLVED** to support this application

b) 24/02015/APP 18 Stanhope Close Wendover Buckinghamshire HP22 6AH

Householder application for side and rear extension to ground and first floor and front porch

PC24/155 It was noted that this was in line with a number of recent planning applications on the road – it was **RESOLVED** to support this application

c) 24/02074/APP 23 Hampden Road Wendover Buckinghamshire HP22 6HU

Householder application for detached single storey annexe.

PC24/156 It was noted that it was a large garden that could sustain the size of the annex and that there had been no objections from the neighbours. It was **RESOLVED** to support this application.

14. DATES OF FUTURE MEETINGS

PC24/157 The next Parish Council meeting 7.30pm on Tuesday 3rd September 2024 at St Annes Hall. Items for the agenda are due into the office by 9am on Mon 26th August

15. CLOSURE OF MEETING

PC24/158 As all business was transacted the meeting was closed at 8.52pm

Signed by *Clive Gallagher*

Chair to the Parish Council

Date: 3rd September 2024

PAYMENTS TO CONSIDER		Aug	Parish Council 06/08/2024
BACS			
Date	To	Amount	Payment for
08/08/2024	PawPrint	£140.40	Printer/Copier Costs
08/08/2024	Val Mayland	£100.00	Cleaning
08/08/2024	Marley Design	£375.00	Web and communications
08/08/2024	Numbers	£72.00	Payroll Services
08/08/2024	St Annes Hall Hire	£60.00	Hire of hall for meetings
30/08/2024	Salaries	£11,621.64	Monthly Salaries Bill
30/08/2024	LGPS	£880.29	LGPS Pension Costs
30/08/2024	HMRC	£3,258.91	Payroll Tax and NI
08/08/2024	Earth Anchors	£3,230.40	4 replacement picnic table/bench sets - approved by amer
08/08/2024	Sparkx	£152.40	Streetlight UKPN fault report - 29 Lionel
08/08/2024	Sparkx	£1,699.80	Streetlight repair - 379, 378, 116, 408, 29
08/08/2024	Sum Up	£1.10	Card payments transaction fees
08/08/2024	Farol	£400.80	Repair to Flail deck - mower
23/07/2024	IAC Audit and Consulting	£474.00	Internal audit
08/08/2024	Wendover Community Library	£1,000.00	Grant - Wendover Walks leaflets
08/08/2024	Supportis	£2,584.00	HR and Health and Safety Support - yr 1 package
08/08/2024	Task 55	£480.00	Allotment site clearance
08/08/2024	Wendover Canal Trust	£5,000.00	Major Grant - Entrance renovation
31/07/2024	Additional Salaries and Tax	£2,017.20	Additional salaries and costs for new project staff
03/07/2024	Information Comms Office ICO	£35.00	Data protection annual fee
TOTAL BACS AMOUNT		£33,582.94	
CARD			
Date	To	Amount	Payment for
26/08/2024	Adobe	£19.97	Acrobat Pro plan - Aug
13/08/2024	Lebara Mobile	£5.00	Office mobile phone - Aug
02/08/2024	Earth Anchors	£397.14	Picnic bench ground fixing kit
30/07/2024	HMRC	£143.85	Employers PAYE and NI additional payment
29/07/2024	Buckinghamshire Council	£21.00	Temporary Events Notification - Picnic in the Park
25/07/2024	Aldi	£5.40	Office supplies
25/07/2024	Sainsburys	£8.75	Office Supplies
23/07/2024	Amazon Marketplace	£11.62	Office supplies
19/07/2024	Amazon Business	£181.47	Fold up portable tables for events and stalls
12/07/2024	Amazon Marketplace	£37.31	Mesh fencing and poles for events
14/07/2024	Amazon Business	£19.98	Wireless mouse
TOTAL Debit Card AMOUNT		£851.49	
DD/SO			
Date	To	Amount	Payment for
03/07/2024	SIDLEYS CLIENT THE	£135.00	Sidleys garage rent
17/06/2024	LEX AUTOLEASE	£444.29	Hilux lease agreement
6 Aug 2024	BE FUELCARDS LTD	£507.07	BP Fuel Card
7 Aug 2024	SMART PENSION LTD	£26.40	SMART pension admin fee
28 Aug 2024	SMART PENSION LTD	£859.02	SMART pension contributions
15 Aug 2024	BG LITE	£20.82	Manor Waste Electricity
15 Aug 2024	BG LITE	£106.77	Clock Tower Electricity
15 Aug 2024	BG LITE	£17.54	Site Safe Electricity
19 Aug 2024	DRAX ENERGY SOLUTI	£1,271.53	Street Lighting Electricity
01/08/2024	BUCKS COUNCIL RECE	£82.70	Waste Container emptying
20/07/2024	MICROSOFT	£82.32	Microsoft 365 Licenses
17/07/2024	CASTLE WATER LTD	£21.37	Clock Tower Water
17 Aug 2024	CASTLE WATER LTD	£0.00	Site Safe Water
17 Aug 2024	BT GROUP PLC	£140.40	Clock tower phone/broadband
05/07/2024	BUCKS COUNCIL	£90.00	Manor Waste Market Rates
14/08/2024	Wendover Canal Trust	£37.50	Subscription - Corporate annual
01/09/2024	BUCKS COUNCIL RECE	£79.80	Waste Container emptying
17/07/2024	BT GROUP PLC	£140.40	Clock tower phone/broadband
TOTAL DD & SO		£4,062.93	
TOTAL PAYMENTS		£38,497.36	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			