

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting

17th September 2024 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Worth (Chair), Standen, Washington, Porter, Ballantine & Wales

Absent: None

Clerk & Minutes: Andy Smith

Members of Public: 1

1. APPOINT COMMITTEE MEMBER

A24.068. It was RESOLVED unanimously to elect Cllr Wales as a part of the Amenities Committee membership

2. APOLOGIES FOR ABSENCE

A24.069 Apologies were received from Councillors Gallagher and Walker and they were accepted.

3. DECLARATIONS OF INTEREST

A24.070 None

4. MINUTES

A24.071 The minutes of the meeting of 16th July 2024 were **RESOLVED** as a true record to be signed by the Chair.

5. PUBLIC PARTICIPATION

A24.072 None

6. UPDATE REPORT FROM THE CLERK

A24.073 The report presented by the Clerk was NOTED. A verbal update on the costs of the vandalism was presented. There was a further NOTE to check whether the pond has blue green algae which may be hazardous to humans and dogs, although dogs should be on a lead around the pond.

7. FINANCE

To consider the list of payments and sign cheques

A24.074 – The payments to consider totalling £10,860.03 were **RESOLVED** and signed.

8. OPEN SPACES AND HAMPDEN POND

a) Health and Safety Tree Works

A24.075 – The cost of £500 for the health and safety works was **RESOLVED** to be approved. It was noted that we are now able to look after any further growth ourselves.

b) Playpark equipment removals

A24.076 – It was noted that the work had to be completed as it was an immediate Health and Safety risk. It was **RESOLVED** to approve the £1570 for the removal works

c) Playpark inspection

A24.077 – It was **RESOLVED** to accept the report and it was NOTED that a plan of works based on the reports highlights will be notified to the committee

9. OTHER MATTERS

a) Christmas Event Sponsorship

A24.078 It was noted that we are looking at approaching multiple sponsors for the event and the model we used last year was successful. It was **RESOLVED** to authorise the office to negotiate with potential sponsors for the event based on the sponsorship pack in the meeting papers.

b) Purchase of new PA system

A24.079 The equipment was discussed, the need and usage were noted. It was **RESOLVED** to purchase the speaker unit and separate stand from Company 1 for a total of £329.91 including VAT

c) Local produce market

A24.080 The member of summer staff who produced the report was present answer questions on the report which was thorough. The committee were uncertain of the move to a Sunday. This would be raised with Business 1 before going to full council. It was **RESOLVED** to authorise the office to develop the proposal in line with option 2 as set out in the paper. The member of summer staff was thanked for the work they had undertaken.

10. CONFIDENTIAL ITEMS

a) To move the meeting into confidential session

A24.081 It was **RESOLVED** to move the meeting into confidential session on the basis of commercially sensitive information

b) License for Ashbrook Recreation Ground

A24.082 The license was discussed and it was noted that the final wording of the license had not had professional review so it was **RESOLVED** to bring back the license for final sign off at the next meeting after that review.

11. ITEMS FOR NEXT AGENDA

A24.083 None discussed

12. DATE OF NEXT MEETING

A24.084 The next scheduled meeting of the Amenities Committee is 15th October 2024. Any items for the agenda including papers to be with the Estates and Events manager by 9am on Mon 7th October.

13. CLOSURE OF MEETING

A24.085 As all business was transacted the meeting was closed at 8.04pm

Signed by *Stephen Worth*

Chair to the Amenities Committee

Date: 15th October 2024

PAYMENTS TO CONSIDER		Sep	Amenities Committee 17/09/2024
BACS			
Date	To	Amount	Payment for
05/09/2024	Phenom Networks	£204.87	Computer Support
19/09/2024	Sign Wizzard	£78.90	No parking sign for Ashbrook gates
06/09/2024	PKF Littlejohn	£1,260.00	External Auditor fee - added to previous pay run as immed
19/09/2024	Caloo	£1,194.00	Removal of unsafe slide - Ashbrook
19/09/2024	Caloo	£575.00	Removal of unsafe slide - Hampden
19/09/2024	Task 55	£400.00	Allotment and Ashbrook clearance
19/09/2024	Active Risk Management Service	£497.00	Q2 Play park inspection
19/09/2024	Sparkx	£3,128.40	Repairs - 61,42,515, 93, 44, 216b, 243, 247
19/09/2024	County Glass and Glazing	£1,214.00	Repairs to bus stop and notice board (vandalism)
TOTAL BACS AMOUNT		£8,552.17	
CARD			
Date	To	Amount	Payment for
10/09/2024	Amazon Mkt	£14.99	CCTV signage for Clock Tower
10/09/2024	Amazon EU	£36.54	Indoor Security Camera - Clock Tower
10/09/2024	Amazon EU	£44.98	Micro SD cards
10/09/2024	Amazon Business EU	£79.99	Video Doorbell and Chime
30/08/2024	Land Registry	£3.00	Land Search - Water Meadow Way
30/08/2024	Sweeneys	£5.98	Office Supplies
10/09/2024	Sweeneys	£11.18	Office and Site Safe Supplies
04/09/2024	Pro Green	£71.94	Roundup Pro Active 360 - 5l
12/09/2024	Custom Stamps Online	£46.98	Office date stamp
12/09/2024	Trees Direct	£173.80	Replacement trees for parks
TOTAL Debit Card AMOUNT		£489.38	
DD/SO			
Date	To	Amount	Payment for
7 Sep 2024	SMART PENSION LTD	£26.40	SMART pension admin fee
19 Sep 2024	DRAX ENERGY SOLUTI	£1,271.53	Street Lighting Electricity
17/07/2024	CASTLE WATER LTD	£21.87	Clock Tower Water
17 Sep 2024	CASTLE WATER LTD	£7.56	Site Safe Water
17 Sep 2024	BT GROUP PLC	£140.04	Clock tower phone/broadband
30 Sep 2024	BUCKS COUNCIL RECE	£306.08	Waste Container emptying - Picnic in park
01/10/2024	Open Spaces Society	£45.00	Annual Subscription
TOTAL DD & SO		£1,818.48	
TOTAL PAYMENTS		£10,860.03	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			