

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting

15th October 2024 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Worth (Chair), Ballantine, Standen, Walker, Washington, Porter & Wales

Clerk & Minutes: Phoebe Sharps

Members of Public: 1

1. APOLOGIES FOR ABSENCE

A24.086 Cllr Gallagher sent in his apologies which were **ACCEPTED** by the Committee.

2. DECLARATIONS OF INTEREST

A24.087 None.

3. MINUTES

A24.088 The minutes of the meeting of 17th September 2024 were **RESOLVED** as a true record to be signed by the Chair.

4. PUBLIC PARTICIPATION

A24.089 None.

5. UPDATE REPORT FROM THE CLERK

A24.090 The report presented by the Clerk was NOTED. There was a verbal update from the clerk that the clock is as of 15/10/2024 is running 19 minutes slow, the office has been in touch with the maintenance company about this. An update from Cllr Standen was given regarding the funding from the Skatepark, which has been challenging, Cllr Porter has as meeting with a local business owner about potential funding. The Estates and Events went on a bid writing training course which spoke of the struggles with a lack of funding, and advice on what to focus on how to word the applications.

6. FINANCE

To consider the list of payments and sign cheques

A24.091 – The payments to consider totalling £9,661.48 were **RESOLVED** and signed.

To approve the proposal to Council for the Amenities budgets

A24.092 – It was **RESOLVED** to approve the following budget request to propose to the Parish Council.

7. OPEN SPACES AND HAMPDEN POND

Nothing to discuss.

8. OTHER MATTERS

a) **Memorial Bench Request**

A24.093 It was **RESOLVED** to bring this item forward.

A24.094 It was **RESOLVED** to accept the request for the memorial bench and authorise the office to place the relevant orders. It was noted that the Committee are happy for the bench to be installed in the family's preferred location in the Community Orchard. An update from the family was given about Ollie and his connection to Wendover and his families connection to Wendover.

b) Mini Christmas Tree Installation 2024

A24.095 It was **RESOLVED** to authorise the office to accept the quote from company 2 subject to advice from the health and safety contractor. It was noted that the Council would like the office to undertake due diligence in checking public liability insurance and other insurance documents as well as risk assessments.

9. ITEMS FOR NEXT AGENDA

A24.096 None discussed.

10. DATE OF NEXT MEETING

A24.097 The next scheduled meeting of the Amenities Committee is 17th December 2024. Any items for the agenda including papers to be with the Estates and Events manager by 9am on Mon 9th December.

11. CLOSURE OF MEETING

A24.098 As all business was transacted the meeting was closed at 7.51pm.

Signed by *Stephen Worth*

Chair to the Amenities Committee

Date: 17/12/2024

PAYMENTS TO CONSIDER		Oct	Amenities Committee 15/10/2024
BACS			
Date	To	Amount	Payment for
03/10/2024	Phenom Networks	£156.87	Computer Support
03/10/2024	St Annes Hall Hire	£60.00	Hire of hall for meetings
03/10/2024	Gallagher	£5,331.29	Annual insurance premium
16/10/2024	Farol	£376.50	Beacon repair and electrical check for ride on mower
16/10/2024	Leaflet Distribution Bucks	£245.00	Councillor/Christmas event leaflet deliver
16/10/2024	Sparkx	£1,494.00	s/l repair - 154, 87, 133a
16/10/2024	Aylesbury Fire Systems Ltd	£425.00	Fire risk assessment - Clock Tower and Site Safe
TOTAL BACS AMOUNT		£8,088.66	
CARD			
Date	To	Amount	Payment for
26/08/2024	Adobe	£0.00	Acrobat Pro plan - Oct
13/08/2024	Lebara Mobile	£0.00	Office mobile plan - Oct
08/10/2024	Amazon Mkt - Garden Lawncare	£29.99	Native wildflower seed mix
04/10/2024	Amazon Mkt - Buy Status Ltd	£32.80	Hozelock pressure sprayer
01/10/2024	Amazon Mkt - Mower Express	£57.40	Stihl gear lubricant
01/10/2024	Amazon Mkt - Universal Product	£5.90	UHT semi skimmed milk pots
02/10/2024	Amazon Mkt - Click Buddy Ltd	£14.94	Foldable knife
02/10/2024	Amazon Business EU	£299.92	QTX speaker and wireless mics
01/10/2024	Amazon Mkt-NETAGON	£29.99	Speaker stand (No full VAT invoice available)
07/10/2024	Sumup	£1.86	Card transaction charges
03/09/2024	WEL Medical	£224.16	replacement defib pads
07/10/2024	AGA print t/a Solopress	£85.29	New Councillor/Coming events flyer
17/09/2024	NALC/Eventbrite	£39.22	Update neighbourhood plan webinar
TOTAL Debit Card AMOUNT		£821.47	
DD/SO			
Date	To	Amount	Payment for
6 Oct 2024	BE FUELCARDS LTD	£311.94	BP Fuel Card
7 Oct 2024	SMART PENSION LTD	£26.40	SMART pension admin fee
15 Oct 2024	BG LITE	£21.06	Manor Waste Electricity
15 Oct 2024	BG LITE	£115.69	Clock Tower Electricity
15 Oct 2024	BG LITE	£24.77	Site Safe Electricity
19 Oct 2024	DRAX ENERGY SOLUTI	£0.00	Street Lighting Electricity
17/07/2024	CASTLE WATER LTD	£21.37	Clock Tower Water
17 Oct 2024	CASTLE WATER LTD	£7.38	Site Safe Water
17 Oct 2024	BT GROUP PLC	£140.04	Clock tower phone/broadband
01/11/2024	BUCKS COUNCIL RECE	£82.70	Waste Container emptying
		£0.00	
		£0.00	
	TOTAL DD & SO	£751.35	
	TOTAL PAYMENTS	£9,661.48	SIGNED BY COUNCILLORS:
	COUNCIL MINUTE NUMBER		