Parish Council 5th Dec 2023

<u>.</u>						THREE	YEAR PROJEC	CTION	
Code	Description	23/24 Budget	23/24 FY Forecast	24/25 Budget Request	Variance 23/24 Budget	25/26	26/27	27/28	Comments
-	Amenities Income								
1000	Allotment Rent	1,630	2,569	1,630	0	1,897	1,897	1,897	Based on all plots taken and 10 year fixed charge
1005	Charter Fair	220	220	220	0	240	240	240	Expect 2 x hires £110 each
1010	Cricket Club Lease	300	300	300	0	350	350	350	No increase in lease
1021	Market - Local Produce	2,000	900	1,500	-500	1,600	1,600	1.600	market is struggling - If we had good occupancy this would be 12 pitches@£17.5 = 2520
1022	Market - Weekly	10,660	10,660	10,660	0	10,920	10,920	10,920	Agreement is £205 per week paid monthly
1030	Other Rents (Open Spaces)	2,045	1,398	2,045	0	2,000	2,000	2,000	Assuming similar level of usage
1035	BCC Devolved Services	18,142	19,198	10,158	-7,984	10,463	10,777	11,100	Assume a reduction based on information from Bucks Council with a
1214	Christmas Trees	2,000	1,700	2,000	0	2,000	2,000	2,000	Trying to offer free trees this year but charge next year
1260	Xmas Event Income	500	600	500	0	500	500	500	Assuming similar
1261	Rifle Club Lease	100	100	100	0	100	100	100	Assuming similar
	TOTAL INCOME	37,597	37,645	29,113	-8,484	30,070	30,384	30,707	

Code	Description	23/24 Budget	23/24 FY Forecast	24/25 Budget Request	Variance 23/24 Budget	25/26	26/27	27/28	Comments
•	Events Expenditure								
4100	Annual Parish Meeting	500	512	500	0	520	536	549	Room hire and refreshments
4105	Xmas Decorations (Trees, Lights etc.)	6,000	5,078	6,500	500	6,760	6,963	7,137	This represents the predicted cost of maintaining the current lights
4109	Promo Materials	500	1,087	750	250	780	803	823	A small increase to represent extra support for the business group
4110	Entertainments & Events	5,000	5,000	5,000	0	5,200	5,356	5,490	No current reason to change this budget
4111	Parades	0	3,667	500	500	520	536	549	RAF Freedom parade and Remembrance Day
4112	Floral Display	5,000	4,400	8,885	3,885	4,888	5,035	5,161	This includes a one year bump to get trees for the manor waste
4122	Markets - Local Produce (promo and events)	500	500	500	0	520	536	549	more events at the markets as per CAP
4124	Markets - Business Rates	1,500	898	990	-510	1,030	1,060	1,087	Based on a 10% increase on last year
4125	Markets - Water	50	62	50	0	52	54	55	No current reason to change this budget
4126	Markets - Electric	300	433	380	80	395	407	417	Based on current usage and market price stabilisation
4130	Annual Village Quiz	100	300	400	300	416	428	439	Last years budget did not include venue hire
4132	Christmas Celebration Event	2,500	2,679	2,500	0	2,600	2,678	2,745	No current reason to change this budget
	TOTAL EXPENDITURE	21,950	24,616	26,955	5,005	23,681	24,391	25,001	

						THREE YEAR PROJECTION			
Code	Description	23/24 Budget	23/24 FY Forecast	24/25 Budget Request	Variance 23/24 Budget	25/26	26/27	27/28	Comments
Highways Expenditure									
4200	Bus Shelters	750	0	500	-250	520	536	549	Based on current and predicted
4210	Refuse Bins	500	0	500	0	520	536	549	Based on current and predicted
4211	Severe Weather (bins, grit etc.)	500	500	500	0	520	536	549	Based on current and predicted
4215	Street Furniture (seats, noticeboards etc.)	2,000	1000	1,000	-1,000	1,040	1,071	1,098	Based on current and predicted
	TOTAL EXPENDITURE	3,750	1500	2,500	-1,250	2,600	2,678	2,745	

Code	Description Lighting Expenditure	23/24 Budget	23/24 FY Forecast	24/25 Budget Request	Variance 23/24 Budget	25/26	26/27	27/28	Comments
4300	Energy - Street Lights	13,000	12000	12,500	-500	13,000	13,390	13,725	Based on current and predicted
4305	Maintenance	7,000	19600	10,000	3,000	10,400	10,712	10,980	This is based on the current pattern of repairs
4315	New Columns	7,000	2900	7,000	0	7,280	7,498	7,686	This allows for two column replacements
4320	Inspections	1,500	1500	1,500	0	1,560	1,607	1,647	No current reason to change this budget
	TOTAL EXPENDITURE	28,500	36000	31,000	2,500	32,240	33,207	34,037	

						THREE	YEAR PROJEC	CTION	
Code	Description	23/24 Budget	23/24 FY Forecast	24/25 Budget Request	Variance 23/24 Budget	25/26	26/27	27/28	Comments
	Recreation Expenditure								
4400	Dog Bins - Contract for Emptying	2,050	2900	2,200	150	2,288	2,357	2,416	assume similar
4405	Maintenance Fences, Gates & Hedges	1,500	1500	15,000	13,500	1,600	1,648	1,689	replacement of fence along Hampden play park
4406	Maintenance - footpaths	0	0	2,000	2,000	2,080	2,142	2,196	Footpath maintenance - inc canal towpath
4410	Maintenance Groundworks	5,000	5000	5,000	0	5,200	5,356	5,490	to support works set out in open spaces strategy
4415	Maintenance Inspections etc.	1,800	1000	1,800	0	1,872	1,928	1,976	mainly playground inspections
4416	Pond	1,500	800	1,500	0	1,560	1,607	1,647	This does not include major works which are Amenities project spend
4417	Tree Works	2,500	6200	4,000	1,500	4,160	4,285	4,392	Based on current levels of maintenance
4418	Maintenance Tree Inspections	1,800	1680	0	-1,800	0	2,000	2,050	Next due in 2026
4421	Community Orchard Maintenance	600	721	750	150	780	803	823	assume similar
4425	Capital Expenditure	10,000	9390	12,000	2,000	10,000	10,300	10,558	New mower unit to extend life of current mower
4426	Vehicle Lease	0	0	4,440	4,440	4,440	4,573	4,688	NEW CODE: Split out hilux hire from capital purchase
4430	Mower Maintenance	2,000	2400	2,000	0	2,080	2,142	2,196	No current reason to change this budget
4435	Play Equipment	0	0	5,000	5,000	5,000	5,000	5,000	NEW BUDGET: Split out replacement from repair, any surplus to be transferred to an EMR at the end of year and not general reserve
4440	Play Equipment Repairs & Maintenance	8,000	8000	3,000	-5,000	3,120	3,214	3,294	as above
4450	Premises Garage Rent	1,620	16 20	1,620	0	1,685	1,735	1,779	No current reason to change this budget
4455	Sitesafe Electricity	200	200	300	100	312	321	329	based on current usage and prices
4465	Sitesafe Water/Sewage	300	300	300	0	312	321	329	No current reason to change this budget
4475	Fuel	3,000	3500	3,200	200	3,328	3,428	3,514	in line with higher fuel prices
4480	Materials & Tool Purchase	2,500	1500	2,500	0	2,600	2,678	2,745	No current reason to change this budget
4481	Machinery/Tools Service & Repairs	3,500	1500	2,500	-1,000	2,600	2,678	2,745	new equipment policy reducing repair needs
4485	Protective Clothing (PPE)	400	1000	750	350	780	803	823	increase in PPE needs of grounds team
4490	Refuse Bin Contract	1,200	1100	1,200	0	1,248	1,285	1,318	assume similar
4495	Sundries	1,000	700	500	-500	520	536	549	No need for such a large "sundries" budget
4497	Defibrillators	500	0	500	0	520	536	549	assume similar
	TOTAL EXPENDITURE	50,970	51011	72,060	21,090	58,085	61,677	63,094	

					THREE YEAR PROJECTION				
Code	Description	23/24 Budget	23/24 FY Forecast	24/25 Budget Request	Variance 22/23 Budget	25/26	26/27	27/28	Comments
	Finance & General Income								
1200	Grants Incoming (Inc S106)	0	-	0	0	0	0	0	
1205	Dividends Rec'd ex Whitchell Trust	200	380	400	200	416	428	439	Based on current market conditions
1210	Interest Rec'd ex Deposits	2,000	4,806	3,500	1,500	3,640	3,749	3,843	Based on current interest rates for a full year
1215	Miscellaneous Income	0	562		0	0	0	0	
1250	Precept Received	359,078	359,078	388,445	29,367	386,999	401,787	410,766	Precept request collected by Bucks Council
1265	Capital Receipts	0	-	0	0	0	0	0	
1266	Fairhive Income (s/l)	600	816	800	200	832	857	878	Approx £200 per quarter
	TOTAL INCOME	361,878	365,642	393,145	31,267	391,887	406,821	415,927	

						THREE YEAR PROJECTION		CTION	
Code	Description	23/24 Budget	23/24 FY Forecast	24/25 Budget Request	Variance 23/24 Budget	25/26	26/27	27/28	Comments
	F&G Expenditure	1							
4496	Professional Support (HS2 etc)	2,000	1,526	2,000	0	2,080	2,142	2,196	Will be some HS2 consultancy charges around Hampden Pond and contingency for other consultancy
4550	Communications - Publicity	5,750	7,500	7,500	1,750	7,800	8,034	8,235	A lot of time and publicity has been spent on W2W work and now
4555	Communications - Website	1,500	3,000	3,000	1,500	3,120	3,214	3,294	work is properly cost centred from other budgets
4560	Financial - Bank Charges	580	580	600	20	624	643	659	
4565	Financial - Fees - Audit	2,300	1,500	2,300	0	2,392	2,464	2,525	Budget accrues for external audit fee from last financial year
4570	Financial - Fees - Legal	2,000	1,500	2,000	0	2,080	2,142	2,196	There is nothing planned but need to keep a contingency
4575	Financial - Insurance	5,940	7,950	7,950	2,010	8,268	8,516	8,729	Last years budget did not allow for increase due to Hilux
4580	Financial - Software	800	566	800	0	832	857	878	
4582	End of Year Support RBS	800	- 558	0	-800	0	0	0	This was accrued for last year but we do not need eoy support
4615	Office - Broadband/Tel/Fax	1,600	1,600	1,750	150	1,820	1,875	1,921	still on cheaper BT deal but allowing for a small uplift on current yr
4620	Office - Copier	1,750	1,400	1,500	-250	1,560	1,607	1,647	
4621	Office - Equipment - Expend	5,500	3,500	3,000	-2,500	3,120	3,214	3,294	Includes IT support, MSOffice and Adobe software subs
4625	Office - Equipment Capital	1,000	1,000	1,000	0	1,040	1,071	1,098	
4630	Office - Postage & Stationery	500	390	300	-200	312	321	329	
4640	Office - Testing - Electrical	75	75	100	25	104	107	110	
4645	Office - Testing - Fire	300	300	300	0	312	321	329	
4650	Office - Utilities - Electric	2,000	2,540	2,800	800	2,912	2,999	3,074	based on current costs
4655	Office - Utilities - Water	150	137	150	0	156	161	165	Meter readings have reduced bill based on actual usage
4660	Property Mgt - Clock Tower	2,000	1,900	1,750	-250	1,820	1,875	1,921	clock has yet to have its annual service
4665	Property Mgt - Manor Waste	1,000	1,000	1,000	0	1,040	1,071	1,098	Central drain needs clean and clear
4670	Property Mgt - SiteSafe	5,000	1,000	1,000	-4,000	1,040	1,071	1,098	Nothing planned
4675	Property Mgt - War Memorial	500	-	500	0	520	536	549	
4685	Subscriptions and Donations	2,000	2,000	2,250	250	2,340	2,410	2,470	In line with current subscriptions
4690	Misc - Chairman's Expenses	1,200	550	1,200	0	1,248	1,285	1,318	
4691	Misc - Councillor Expenses	100	100	100	0	104	107	110	
4695	Misc - Room Hire	1,200	1,200	1,200	0	1,248	1,285	1,318	
4700	Misc Sundry Expenses Finance	500	500	500	0	520	536	549	
4705	Misc - Travel Staff & Cllrs	200	200	200	0	208	214	220	
4706	Elections	0	-	0	0	3,000	0	0	Elections in May 25
4707	H&S	3,000	3,000	3,000	0	3,120	3,214	3,294	Worknest
	TOTAL EXPENDITURE	51,245	45,956	49,750	-1,495	54,740	53,292	54,625	

					THREE	YEAR PROJE	CTION		
Code	Description	23/24 Budget	23/24 FY Forecast	24/25 Budget Request	Variance 23/24 Budget	25/26	26/27	27/28	Comments
	Grants Out S137								
4585	Grants Out - Churchyard Care	7,000	7,000	7,000	0	7,000	7,000	7,000	
4586	Grants Out - Wendover Youth Ce	7,000	7,000	7,000	0	7,000	7,000	7,000	replacement of fence along Hampden play park
4590	Grants Out - Major	15,000	20,000	15,000	0	15,000	15,000	15,000	to support works set out in open spaces strategy
4611	Grants Out - Minor	5,000	5,000	5,000	0	5,000	5,000	5,000	mainly playground inspections
	TOTAL EXPENDITURE	34,000	39,000	34,000	0	34,000	34,000	34,000	

Code	Description	23/24 Budget	23/24 FY Forecast	24/25 Budget Request	Variance 23/24 Budget	25/26	26/27	27/28	Comments
•	Staffing								
4800	Amenities Salaries	71,563	74,307	73,585	2,022	77,089	80,007	83,043	See salary calculations and notes spreadsheets
4801	Amenities NIC	6,580	7,492	6,795	215	7,582	7,962	8,357	
4802	Amenities Pension	10,193	9,906	10,459	266	10,459	11,875	12,256	
4810	F&G Salaries	97,586	79,617	91,561	-6,025	97,318	102,393	103,363	
4811	F&G NI	8,952	8,499	8,243	-709	8,991	9,650	9,780	
4812	F&G Pensions	6,196	3,942	5,310	-886	5,310	5,944	5,975	
4816	Student Loan	0	420	990	990	990	990	990	
4845	Payroll Charges	750	576	750	0	780	803	823	
4860	Training Staff & Councillors	3,000	3,500	3,500	500	3,640	3,749	3,843	
4855	HR & H&S Fees (Ellis Whittam)	3,500	3,383	3,500	0	3,640	3,749	3,843	
4861	Uniform	500	142	1,000	500	500	515	528	
4862	SMART Pension Monthly Fee	240	220	300	60	312	321	329	
	TOTAL EXPENDITURE	209,060	192,003	205,993	-3,067	216,611	227,959	233,132	

PRECEPT REQUEST

PRECEPT FOR 2024/25

388,445

CURRENT YEAR			NEXT YEAR			
2023/24			2024/25 Request			
Amenities Income	37,597.00		Amenities Income	29,113.00		
Amenities Expenditure	105,170.00	67,573.00 Net Budget Cost	Amenities Expenditure	132,515.00	103,402.00 Net Budget Cost	
F&G Income	2,800.00		Finance and General Income	4,700.00		
F&G Expenditure	85,245.00	82,445.00 Net Budget Cost	Finance and General Expenditure	83,750.00	79,050.00 Net Budget Cost	
Staffing Expenditure		209,060.00	Staffing Expenditure		205,993.00 Net Budget Cost	
Total		359,078.00	Total Precept required to cover expe	enditure	388,445.00 % increase	8.18%
			Increase since last year		29,367.00	

BAND D - 2023/24		BAND D 2024/25						
Precept raised	104.36 Year	Precept Due	:	112.51 Year				
	8.70 Month	9.38 Month This calculation is designed to allow taxpayers to compare the charges with other Parishes. The formula looks at all the properties in different bands in the Parish and calculates what the charge would be for a band D property.						
		Band D Tax Comparisons from 2	023/24					
		Annual Difference	£8.15	Percent	7.81%			
		Monthly Difference	£0.68	Percent	7.81%			

Please see below for the breakdown of income and expenditure

2025/26 Request			
Amenities Income	30,069.74		
Amenities Expenditure	116,605.60	86,535.86 N	let Budget Cost
F&G Income	4,888.00		
F&G Expenditure	88,740.00	83,852.00 N	let Budget Cost
Staffing Expenditure		216,610.84	
Total		386,998.70 %	increase -0.37%
Difference from previous y	/ear	-1,446.30	
2026/27 Request			
Amenities Income	30,383.62		
Amenities Expenditure	121,953.77	91,570.15 N	let Budget Cost
F&G Income	5,034.64		
F&G Expenditure	87,292.20	82,257.56 N	let Budget Cost
Staffing Expenditure		227,958.99	
Total		401,786.70 %	increase 3.82%
Difference from previous y	/ear	14,787.99	
2027/28 Request			
Amenities Income	30,706.92		
Amenities Expenditure	124,877.61	94,170.69 N	let Budget Cost
F&G Income	5,160.51		
F&G Expenditure	88,624.51	83,464.00 N	let Budget Cost
Staffing Expenditure		233,131.69	
Total		410,766.38 %	increase 2.23%
Difference from previous y	/ear	8,979.69	

۱	2024/25 EMR's		Comments
56	Cessation	75,000.00	inc by £25k - Needs to be inc to £73k
57	Skate Park	15,000.00	Tender about to be awarded
58	Library Extension	8,000.00	10% donation of total project
59	Transport projects	10,000.00	TWG Priorities
64	Climate Action	5,000.00	Projects are coming in at lower costs, inc water co
23	Play park replacement fund	0.00	Any surplus from park maintenance will go into the
36	Equipment replacement fund	2,000.00	Any surplus from equipment purchase will go into
	Total	115,000.00	-
	THREE YEAR EMR PLAN		
	2025/26 EMR		Comments
	Cessation	75,000.00	
	Transport Projects	5,000.00	
	Climate Action	3,000.00	
	Play Park replacement fund		separate from this planning
	Equipment replacement fund		separate from this planning
	Other projects	10,000.00	
	Total	93,000.00	
	2026/27 EMR		Comments
	Cessation	75,000.00	
	Skate Park	,	
	Transport Projects		
	Climate Action	1,000.00	
	Play Park replacement fund	_,	
	Equipment replacement fund		
	Other projects	10,000.00	
	Total	86,000.00	-
			-
	2027/28 EMR		Comments
	Cessation	75,000.00	
	Transport Projects		
	Climate Action	1,000.00	
	Play Park replacement fund		
	Equipment replacement fund		
	Other projects	10,000.00	-
	Total	86,000.00	

Nom	2023/24 EMR's		Comments
332	HS2	0.00	The main work has finished - come out of operating
338	Hampden Pond		Take out of current year budget and close
346	Clock Tower Wall	15,000.00	Reduced by 15000 ,balance £9k
347	SiteSafe Cladding	6,500.00	Based on current quotes
348	Replace/Increase WPC Waste Bins		Budget £5k for 3 years
356	Cessation	50,000.00	inc by £25k - Needs to be inc to £73k
357	Skate Park	15,000.00	Tender about to be awarded
358	Library Extension	8,000.00	10% donation of total project
359	Transport projects	10,000.00	TWG Priorities
360	Clock Tower Heating	0.00	Spend in 22/23
361	MVAS	0.00	No longer needed merged with 20mph and renamed
362	New Cesspit Ashbrook	10,000.00	Awaiting quotes
363	Christmas Lights	10,000.00	Inc - This year has shown we need this
364	Climate Action	5,000.00	Projects are coming in at lower costs, inc water colle

Total 129,500.00

EMR 22/23

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2022/23 EMR's		Comments
Replace/Increase WPC Waste Bins	5,000.00	Budget £5k for 3 years
Hampden Pond	5,000.00	Fencing/Steps
Cessation	25,000.00	
Skate Park	15,000.00	Mainly funded by grant
Inclusive Play	0.00	
Clock Tower Wall	25,000.00	
Library Extension	8,000.00	10% donation of total project
20 MPH Consultation	10,000.00	
PMG Signage	0.00	Should be done 2021
Clock Tower Heating	5,000.00	
MVAS	5,000.00	Unit that collects data
New Cesspit Ashbrook	10,000.00	
Christmas Lights	5,000.00	Replace Trees with Lights
HS2	5,000.00	
Climate Action	10,000.00	
Total	133,000.00	

EMR 21/22

2021/22 EMR's	Comments
Entrance Point White Gates	15,000.00 Replace and adopt asset 50/50 CB
Replace WPC Waste Bins	5,000.00
Hampden Pond	25,000.00
CAW Trees	10,000.00 3 yr project
HS2	10,000.00
Parking Review	10,000.00
Highway Trees	10,000.00
Wardens Event	5,000.00
	90,000.00