

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting 5th November 2024 at 7:30pm St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Ballantine, Gallagher, Goodall, O'Donnell, Porter, Wales, Walker and Worth

In attendance: Buckinghamshire Cllrs Strachan Newcombe and Bowles

Clerk: Andy Smith

Members of Public: 4

1. APOLOGIES FOR ABSENCE

PC24/235 Apologies were received from Cllr Standen and were **APPROVED**.

2. DECLARATIONS OF INTEREST

PC24/236 None

3. MINUTES

PC24/237 The minutes of the Parish Council of 1st October 2024. were **RESOLVED** as a true record to be signed by the Chair of the meeting.

4. CHAIRS ANNOUNCEMENTS

PC24/238 None to make.

5. PUBLIC PARTICIPATION

PC24/239 A member of the public noted that there has been no update on the status of Walnut Tree Meadow

PC24/240 A member of the public asked for clarity on the number of parking spaces being lost due to the EV charging project. Cllr Goodall replied that this will not be known until after the public consultation

PC24/241 A member of the public offered to help with the Skatepark team help and details were forwarded.

PC24/242 A member of the public also highlighted the EV charging parking spaces. Parking is difficult along the Aylesbury Rd already and if you leave a space in the morning and come back it is highly unlikely that you will be able to park. The EV charging could also be on the other side of the road where there is a one hour restriction. The need for parking bays would also be helpful. The EV charging

PC24/243 A member of the public asked about the status of the streetlight turn off project. The clerk updated that we were now joining with other local Parish Councils to undertake the project together so it was taking a little longer than expected.

PC24/244 A member of the public asked a question about someone parking on the grass verge outside Costa Coffee and driving on the pavement to access this space. It was noted that the police had been informed about the situation.

6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

PC24/245 The Councillors highlighted the Pride of Bucks Awards and asked if there were any further questions.

PC24/246 The Chair of the Parish Council highlighted the ongoing concern about the removal of free parking at the library and the machines not working properly. The Chair highlighted how local businesses are already noticing the difference and asked for regular updates on the car park and if the new charging policy was having any impact.

7. CLERKS REPORT AND CORRESPONDANCE

PC24/247 The report was noted. The issue of the Library Parking was raised in the report by the Chair It was noted that we should look at all bus stops in Wendover as well as the stop by the Halton vets.

8. FINANCE AND PAYMENTS

a) Payments to consider.

PC24/248 The payments to consider, totalling £10,030.28, were **RESOLVED** to be approved and signed.

b) Latest financial reports

PC24/249 The financial reports were noted and Councillors were happy with the current financial position.

c) Flagstone Statement

PC24/250 The statements from the Flagstone accounts were noted and Councillors were happy with the current financial position.

d) End of year forecast

PC24/251 The end of year forecast was noted.

9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) HS2 Mitigation Action Group

PC24/252 The report was noted.

PC24/253 It was noted that the letters to HS2 included in the report were sent because of the time sensitivity of the issues and that we would report any future correspondence in this section of the meeting.

b) Other groups

PC24/254 **Business network** – next meeting and networking event 21st Nov, Cherry Tree Lodge 5:30pm

10. REPORTS FROM COMMITTEES

a) AMENITIES

PC24/255 The draft minutes of the meeting on 15th October 2024 were noted.

b) PLANNING

PC24/256 The draft minutes of the meeting on 15th October 2024 were noted.

11. REPORTS FROM WORKING GROUPS

a) Transport Working Group

PC24/257 A number of issues have been discussed as a part of the public participation section of this meeting, The community board funding came through for the survey around the schools and will be progressing soon.

b) Open Spaces Working Group

PC24/258 No further update

c) Sustainability and Biodiversity Group

PC24/259 It was noted that the Chair and Clerk are working on a proposal about the future of this group to bring at the December meeting.

d) Strategic Planning Steering Group

PC24/260 Looking now to set regular steering group meetings and embedding the annual cycle of work

12. OTHER ITEMS

a) Health and Safety Audit

PC24/261 The paper was noted and it was noted that a formal complaint would be raised to SafetyNest about being able to access our records. It was **RESOLVED** to spend up to £500 on casual staff to bring all our records up to date and digitised.

b) Fuel Card

PC24/262 It was **RESOLVED** to sign up to the new fuel card

PC24/263 It was **RESOLVED** to approve a new direct debit.

c) Christmas Meal

PC24/264 The proposal was discussed and it was noted that the Council used public money and Councillors felt it was not right that their meals were paid for. The item was proposed but not carried

13. CONFIDENTIAL ITEMS

PC24/265 It was **RESOLVED** to move the meeting into confidential session based on the need to discuss sensitive personal information

b) Final offer for staffing issue

PC24/266 The staffing situation was noted and It was **RESOLVED** to approve the new arrangement as set out in the pack

c) Pension Scheme

PC24/267 It was noted that the issue of the pension deficit was significant if we paid it in full now. The option of always ensuring a member of staff was in the scheme would ongoing costs to the Council. We were expecting a report from the pension scheme which would help with making a future decision. It was **RESOLVED** to reverse the decision as set in the September 2012 and allow members of staff to join the Local Government Pension Scheme. Any further decisions on pensions would be made after receipt of the report and HR guidance.

14. DATES OF FUTURE MEETINGS

PC24/268 The next Parish Council meeting 7.30pm on Tuesday 3rd December 2024 at St Annes Hall. Items for the agenda are due into the office by 9am on Mon 25th November

15. CLOSURE OF MEETING

PC24/269 As all business was transacted the meeting was closed at 8:42pm

Signed by *Olive Gallagher*
Chair to the Parish Council

Date: 3rd December 2024

| PAYMENTS TO CONSIDER | | Nov | Parish Council 05/11/2024 |
|--------------------------------|-------------------------------|-------------------|--|
| BACS | | | |
| Date | To | Amount | Payment for |
| 03/10/2024 | PawPrint | £140.40 | Printer/Copier Costs |
| 03/10/2024 | Val Mayland | £100.00 | Cleaning |
| 03/10/2024 | Marley Design | £325.00 | Web and communications |
| 03/10/2024 | Numbers | £72.00 | Payroll Services |
| 03/10/2024 | St Annes Hall Hire | £60.00 | Hire of hall for meetings |
| 07/11/2024 | Earth Anchors | £692.40 | Replacement recycled bench |
| 07/11/2024 | Sparkx | £1,805.40 | Light repairs - 303, 86, 35, 477, 47 |
| 07/11/2024 | Royal British Legion | £20.00 | Poppy Wreath |
| 07/11/2024 | Parish Online | £180.00 | Mapping and data system |
| 07/11/2024 | Aylesbury Fire Systems Ltd | £173.70 | Extinguisher service and replace powder extinguisher |
| 07/11/2024 | Aylesbury Plant and Tool Hire | £88.08 | Petrol Rotivator (wild flower area Witchell) |
| 07/11/2024 | George Browns | £165.12 | Belt guard replacement cover for flail deck |
| 07/11/2024 | Buckinghamshire Media - Buck | £948.00 | Christmas event hosting, Christmas window prize |
| 07/11/2024 | Sparkx | £1,749.60 | Light repairs - 72,78,205,105,126a |
| 07/11/2024 | King Contractors | £1,290.00 | Highways hedge and tree works |
| TOTAL BACS AMOUNT | | £7,809.70 | |
| CARD | | | |
| Date | To | Amount | Payment for |
| 26/08/2024 | Adobe | £19.97 | Acrobat Pro plan - Nov |
| 13/08/2024 | Lebara Mobile | £5.00 | Office mobile plan - Nov |
| 28/20/2024 | Amazon EU | £4.79 | stickers for wall planner |
| 27/10/2024 | Amazon Business EU | £7.99 | Spray Chalk for remembrance parade |
| 23/10/2024 | Amazon Business EU | £30.89 | Paper towels for Clock Tower bulk purchase |
| 22/10/2024 | Amazon Mkt Pizzazz Retail | £87.20 | Night/emergency lights for clock tower |
| 21/10/2024 | Amazon Mkt Wuming Ltd | £19.18 | Wall plug in lights - not as spec so awaiting refund |
| 30/10/2024 | Debbie Shrimpton Illustrates | £55.00 | Leaving gift for chair |
| 10/10/2024 | DPD | £12.01 | Delivery of leaflets to distributor |
| 29/10/2024 | Friends of Wendover Library | £7.50 | FOWL calendar |
| 29/10/2024 | Sweeneys | £6.88 | Office supplies |
| 25/10/2024 | PitStop car wash | £10.00 | Jet Wash for Hilux |
| 22/10/2024 | Sum Up | £1.12 | Card transaction fees |
| 21/10/2024 | Sum Up | £0.17 | Card transaction fees |
| 17/10/2024 | Sum Up | £1.12 | Card transaction fees |
| 04/11/2024 | Buckinghamshire Council | £21.00 | TENS license for Christmas events |
| 04/11/2024 | Buckinghamshire Council | £21.00 | TENS license for Christmas LPM |
| 04/11/2024 | Buckinghamshire Council | £21.00 | TENS license for Carols round the Tree |
| 04/10/2024 | Banana Print | £169.80 | Additional pop up banners for events |
| 15/10/2024 | Post office | £8.35 | Registered post |
| TOTAL Debit Card AMOUNT | | £509.97 | |
| DD/SO | | | |
| Date | To | Amount | Payment for |
| 3 Nov 2024 | SIDLEYS CLIENT THE | £135.00 | Sidleys garage rent |
| 3 Nov 2024 | LEX AUTOLEASE | £444.29 | Hilux lease agreement |
| 6 Nov 2024 | BE FUELCARDS LTD | £371.27 | BP Fuel Card |
| 7 Nov 2024 | SMART PENSION LTD | £26.40 | SMART pension admin fee |
| 15 Nov 2024 | BG LITE | £48.74 | Manor Waste Electricity |
| 15 Nov 2024 | BG LITE | £186.72 | Clock Tower Electricity |
| 15 Nov 2024 | BG LITE | £24.92 | Site Safe Electricity |
| 20/10/2024 | MICROSOFT | £81.58 | Microsoft 365 Licenses |
| 17 Nov 2024 | BT GROUP PLC | £140.04 | Clock tower phone/broadband |
| 05/11/2024 | BUCKS COUNCIL | £90.00 | Manor Waste Market Rates |
| 01/12/2024 | BUCKS COUNCIL RECE | £96.85 | Waste Container emptying |
| 14/11/2024 | RADIUS TELEMATICS | £28.80 | Vehicle trackers - November and October invoices |
| 21/11/2024 | CPRE | £36.00 | Campaign for Protection of Rural England |
| TOTAL DD & SO | | £1,710.61 | |
| TOTAL PAYMENTS | | £10,030.28 | SIGNED BY COUNCILLORS: |
| COUNCIL MINUTE NUMBER | | | |