

# WENDOVER PARISH COUNCIL

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## Minutes of the Amenities Committee Meeting

17<sup>th</sup> September 2024 at 7:00pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

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**Present:** Councillors Worth (Chair), Standen, Washington, Porter, Ballantine & Wales

**Absent:** None

**Clerk & Minutes:** Andy Smith

**Members of Public:** 1

### 1. APPOINT COMMITTEE MEMBER

**A24.068.** It was RESOLVED unanimously to elect Cllr Wales as a part of the Amenities Committee membership

### 2. APOLOGIES FOR ABSENCE

**A24.069** Apologies were received from Councillors Gallagher and Walker and they were accepted.

### 3. DECLARATIONS OF INTEREST

**A24.070** None

### 4. MINUTES

**A24.071** The minutes of the meeting of 16<sup>th</sup> July 2024 were **RESOLVED** as a true record to be signed by the Chair.

### 5. PUBLIC PARTICIPATION

**A24.072** None

### 6. UPDATE REPORT FROM THE CLERK

**A24.073** The report presented by the Clerk was NOTED. A verbal update on the costs of the vandalism was presented. There was a further NOTE to check whether the pond has blue green algae which may be hazardous to humans and dogs, although dogs should be on a lead around the pond.

### 7. FINANCE

**To consider the list of payments and sign cheques**

**A24.074** – The payments to consider totalling £10,860.03 were **RESOLVED** and signed.

### 8. OPEN SPACES AND HAMPDEN POND

#### a) Health and Safety Tree Works

**A24.075** – The cost of £500 for the health and safety works was **RESOLVED** to be approved. It was noted that we are now able to look after any further growth ourselves.

**b) Playpark equipment removals**

**A24.076** – It was noted that the work had to be completed as it was an immediate Health and Safety risk. It was **RESOLVED** to approve the £1570 for the removal works

**c) Playpark inspection**

**A24.077** – It was **RESOLVED** to accept the report and it was NOTED that a plan of works based on the reports highlights will be notified to the committee

**9. OTHER MATTERS**

**a) Christmas Event Sponsorship**

**A24.078** It was noted that we are looking at approaching multiple sponsors for the event and the model we used last year was successful. It was **RESOLVED** to authorise the office to negotiate with potential sponsors for the event based on the sponsorship pack in the meeting papers.

**b) Purchase of new PA system**

**A24.079** The equipment was discussed, the need and usage were noted. It was **RESOLVED** to purchase the speaker unit and separate stand from Company 1 for a total of £329.91 including VAT

**c) Local produce market**

**A24.080** The member of summer staff who produced the report was present answer questions on the report which was thorough. The committee were uncertain of the move to a Sunday. This would be raised with Business 1 before going to full council. It was **RESOLVED** to authorise the office to develop the proposal in line with option 2 as set out in the paper. The member of summer staff was thanked for the work they had undertaken.

**10. CONFIDENTIAL ITEMS**

**a) To move the meeting into confidential session**

**A24.081** It was **RESOLVED** to move the meeting into confidential session on the basis of commercially sensitive information

**b) License for Ashbrook Recreation Ground**

**A24.082** The license was discussed and it was noted that the final wording of the license had not had professional review so it was **RESOLVED** to bring back the license for final sign off at the next meeting after that review.

**11. ITEMS FOR NEXT AGENDA**

**A24.083** None discussed

**12. DATE OF NEXT MEETING**

**A24.084** The next scheduled meeting of the Amenities Committee is 15<sup>th</sup> October 2024. Any items for the agenda including papers to be with the Estates and Events manager by 9am on Mon 7<sup>th</sup> October.

**13. CLOSURE OF MEETING**

**A24.085** As all business was transacted the meeting was closed at 8.04pm

Signed by  
Chair to the Amenities Committee

Date: 17<sup>th</sup> September 2024