



WENDOVER PARISH COUNCIL

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FINANCE COMMITTEE AGENDA
Tuesday 16th February 2021 at 7.30pm
Online Meeting via Zoom

Committee Membership: Councillors Bulpett (ex officio), Clare, Green, Gregory, and Worth.

To all Committee Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND. MEMBERS WISHING TO ATTEND MUST CONTACT THE CLERK FOR THE MEETING LOG ON DETAILS.

AGENDA

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Finance Committee for the remaining Council year 2020/21.

2. APOLOGIES FOR ABSENCE

To consider any apologies for absence received.

3. DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.

4. PUBLIC PARTICIPATION

A maximum of 3 minutes per speaker will be allowed.

5. MINUTES

To confirm the minutes of the Finance Committee Meeting of the 17th November 2020 as a true record.

6. CORRESPONDENCE

To note and consider any items of Correspondence relevant to this Committee.

7. CLERK REPORT

To receive an update from the Clerk.

8. GENERAL REPORTS

- a) To review the I&E report, EMRs and balance sheet for January 2021.
- b) To review the over £500 report and VAT reclaim for October to December 2020.
- c) To review the bank reconciliations and statements for October to December 2020.
- d) To review the cash book reports for October to December 2020.
- e) To receive an update on project costs up to December 2020.

9. OTHER MATTERS

a) Flagstone Investments

To receive an update on the Flagstone Investments and consider any actions.

b) Temporary Banking Arrangements

To consider any actions following the Clerks resignation.

c) End of Year and Audit

- i) To note the conclusion of the 2019/20 Annual Return.
- ii) To review the interim Internal Audit Report for 2020/21.
- iii) To receive an update on the 2020/21 end of year process.

d) Assets

To review recent updates to the asset register and consider any actions.

e) Core Documents

- i) To review the Financial Regulations and recommend any changes to the full Council.
- ii) To review the Committee's Terms of Reference and recommend any changes to the full Council.

f) 2020/21 Virements

To consider any virements for the 2020/21 budget.

g) Grants Sub-Committee

To receive recommendations from the Grants Sub Committee regarding the award of grants in 2021/22.

10. ITEMS FOR NEXT AGENDA

11. DATE OF NEXT MEETING

To consider the scheduled date of the next meeting.

12. CLOSURE OF MEETING

Signed by *Keith Shelley*

Clerk to the Council

Date: 11th February 2021

APPENDIX ONE – Correspondence

- a) None