



WENDOVER PARISH COUNCIL

Address: The Clock Tower, High Street, Wendover,
Aylesbury, Buckinghamshire HP22 6DU
Tel: 01296 623056 Email: clerk@wendover-pc.gov.uk

PARISH COUNCIL MEETING AGENDA

Tuesday 7th January 2025 at 7:30pm

Chilterns Neuro Centre, Oakwood Close, Wendover, Aylesbury, HP22 5LX

Committee Membership: Councillors Ballantine, Gallagher, Goodall, O'Donnell, Porter, Standen, Thornton, Wales, Walker, Washington, Campbell, Tipper and Worth

To all Committee Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

AGENDA

1) APOLOGIES FOR ABSENCE

To consider any apologies for absence received:

2) DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors with declare their interest in relation to this meeting.

3) [MINUTES](#) – *page 4*

Consideration of approval of minutes of the meeting on 3rd December 2024.

4) CHAIR'S ANNOUNCEMENTS

5) PUBLIC PARTICIPATION - A maximum of 3 minutes per speaker will be allowed.

The Council is committed to community engagement and warmly invites members of the public to contribute. Members of the public should note that the Council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response later. Members of the public are asked to respect the fact that this is a meeting to conduct Council business and interruptions during the remainder of the meeting are not permitted.

The public participation will include a brief presentation from the candidates for co-option to Parish Council.

6) REPORTS FROM BUCKINGHAMSHIRE COUNCIL COUNCILLORS

7) [CLERKS REPORT & CORRESPONDENCE](#) – *page 10*

- 8) **[FINANCE AND PAYMENTS](#) – page 11**
- a) To consider the list of payments and sign cheques (these will be sent on the day of the meeting to cover as many payments as possible)
 - b) To receive the latest [I&E reports](#), [Balance Sheet](#) and [EMR reports](#) - **pages 12, 16 and 17**
 - c) To receive the latest [Flagstone](#) statement– **page 18**
 - d) To receive the [end of year](#) forecast– **page 19**
- 9) **REPORTS FROM MEETINGS WITH OUTSIDE BODIES**
- a) **[HS2 Mitigation Action Group](#) – page 25**
 - b) Other groups
- 10) **REPORTS FROM COMMITTEES**
- a) **AMENITIES COMMITTEE**
 - i) To note the draft [minutes](#) of the meeting on 17th December – **page 26**
 - ii) **[Dobbins Lane](#) – page 31**

To note the current concern raised with HS2/EKFB about using Dobbins Lane for HGV traffic, to further note the Parish Council position of no HGVs in Wendover and discuss the recommendations from the Amenities Committee
- 11) **REPORTS FROM WORKING GROUPS**
- a) **Transport Working Group**
 - i) To receive an update from the working group
 - b) **Open Spaces Working Group**

To receive an update from the working group.
 - c) **Sustainability and Biodiversity Group**

To receive an update from the working group.
 - d) **Strategic Planning Steering Group**

To receive an update from the working group.
- 12) **OTHER ITEMS**
- a) **[Review of policies](#)– page 34**

(Please note these link to the policies on our website)

 - i) [Document Retention Policy](#)
 - ii) [Clock Tower Protocol](#)
 - iii) [Footpaths Protocol](#)
 - iv) [Grants Policy](#)
 - v) [Witchell Car Park Policy](#)
 - vi) [Investment Policy](#)
 - b) **[To approve the Chair as a signatory on the bank account](#)– page 37**

To approve adding the chair as a full power signatory on the bank account.
 - c) **[Wendover Cricket Club Equipment Store](#) – page 38**

To consider approving a larger equipment store on the Witchell Grounds for Wendover Cricket Club.

13) PLANNING APPLICATIONS

[24/03640/ALB 3 Coldharbour Tring Road Wendover Buckinghamshire HP22 6NR](#)

Listed building application for the re-roofing the rear extension and insertion of 4no conservation roof lights, provision of mains gas, installation of gas boiler and gas flue

14) NEXT MEETING AND AGENDA ITEMS FOR FUTURE MEETINGS

The next Parish Council meeting 7.30pm on Tuesday 4th February 2025 at St Annes Hall. Items for the agenda are due into the office by 9am on Mon 27th January.

15) CLOSURE OF MEETING

Signed by *Andy Smith*

Clerk and Responsible Finance Officer

Date: 02/01/2025

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting 3rd December 2024 at 7:30pm St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Ballantine, Gallagher, O'Donnell, Porter, Standen, Thornton, Wales, and Worth

In attendance: Buckinghamshire Cllr Newcombe

Clerk: Andy Smith

Members of Public: 7

APOLOGIES FOR ABSENCE

PC24/270 Apologies were received from Cllrs Goodall, Ballantine, Walker and Washington and were **APPROVED**. Bucks Cllrs Bowles and Strachan also offered their apologies

DECLARATIONS OF INTEREST

PC24/271 None

MINUTES

PC24/272 The minutes of the Parish Council of 5th November 2024. were **RESOLVED** as a true record to be signed by the Chair of the meeting.

CHAIRS ANNOUNCEMENTS

PC24/273 The Chair announced appreciation for all those who made the Christmas event go so smoothly. The staff team and volunteers brought a good event for residents and local businesses.

PUBLIC PARTICIPATION

PC24/274 Two members of the public who had applied for the role of councillor introduced themselves and explained what they would like to give to the role.

PC24/275 A member of the public spoke to support the Community Climate Action proposal and highlighted that it was several parishes taking issues forward, in partnership. This was a good opportunity to restart our efforts.

REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

PC24/276 Councillor Newcombe highlighted the consultation on the Lane Rental scheme for road works. After questions Council noted that South Street and a section of the A413 at Wendover Dean were not included.

PC24/277 A question was asked of Cllr Newcombe about the false economy of the quick fixes of pavements and roads by just dropping tarmac in. It was noted that there are times when the "patch and plane" full fix isn't used. This is based on weather, also if the level of danger requires an immediate fix rather than a scheduled repair.

CLERKS REPORT AND CORRESPONDANCE

PC24/278 The report was noted. The issue of the Canal Path was noted and Councillors were going to walk the route and work with the Clerk and produce a plan.

FINANCE AND PAYMENTS

a) Payments to consider.

PC24/279 The payments to consider, totalling £45,361.22 and 22,674.59, were **RESOLVED** to be approved and signed.

b) Latest financial reports

PC24/280 The financial reports were noted and Councillors were happy with the current financial position.

c) Flagstone Statement

PC24/281 The statements from the Flagstone accounts were noted and Councillors were happy with the current financial position.

d) End of year forecast

PC24/282 The end of year forecast was noted.

REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) HS2 Mitigation Action Group

PC24/283 The report was noted.

b) Other groups

PC24/284 Business network – The meeting was very positive and attended by the local MP

REPORTS FROM COMMITTEES

a) FINANCE

PC24/285 The draft minutes of the meeting on 19th November 2024 were noted.

b) PLANNING

PC24/286 The draft minutes of the meeting on 19th November 2024 were noted.

REPORTS FROM WORKING GROUPS

a) Transport Working Group

PC24/287 There was no councillor present to update on the general works by the group.

PC24/288 It was **RESOLVED** to approve the award of this contract to Intelligent Data Collection for £2500 on the basis it was the best value. The working group were requested to provide details of the other quotes to the next Council.

b) Open Spaces Working Group

PC24/289 An update was provided on the Skatepark – the last of the remaining grant applications have been submitted and that is a reapplication to the Community Board, and application to the Rothschild Foundation.

c) Sustainability and Biodiversity Group

PC24/290 It was noted that this will need to be reformed which we will do from the attendees of the Community Climate Action Project

d) Strategic Planning Steering Group

PC24/291 It has been agreed to schedule to meet every quarter for the forthcoming year. We are to include the Mission and Objectives on the agenda as a reference point and ensure all items being discussed fall under those mission and objectives. The web page will be updated.

OTHER ITEMS

a) Notice of conclusion of Audit

PC24/292 The council formally noted the end of the audit process with no issues.

b) 2025/26 Budget and Precept request

PC24/293 The challenges faced were noted. It was further noted that there was no extra money in the budget to cover emergencies other than our insurance and general reserve.

PC24/294 It was noted that if we do increase the Precept we need to communicate very clearly about why we are increasing costs and what the impact is.

PC24/295 It was **RESOLVED** to approve the budget as set out with a Precept request of £413,882. This is an increase of 6.55% which, based on last years Band D calculations, equates to an increase of £6.99 a year for residents - a monthly difference of 58p

PC24/296 It was further **RESOLVED** that we clearly report on the pressures faced and the reasons why the budget needs to increase.

c) Community Climate Action

PC24/297 The chair agreed to move the agenda so this proposal was discussed following the public participation.

PC24/298 It was noted that there it is not just the cost, but the Council needs to commit time and resource into this project. It was further noted that our efforts in sustainability and biodiversity have been lacking recently.

PC24/299 It was **RESOLVED** to approve engaging with this project and funding the £1000 contribution from the 364 Climate Action EMR.

PC24/300 It was **RESOLVED** that Cllrs Standen and Worth would lead on this project on behalf of Council

d) CCTV Policy

PC24/301 The proposal was discussed, and it was **RESOLVED** to adopt the policy

e) Vehicle Insurance

PC24/302 The proposal was discussed, and it was **RESOLVED** to authorise the clerk to accept the best value offer when all offers are in.

CONFIDENTIAL ITEMS

PC24/303 It was **RESOLVED** to move the meeting into confidential session based on the need to discuss sensitive personal information

b) Co-option of two Parish Councillors

PC24/304 Each of the candidates were discussed individually on their merits and what they could bring to the council.

PC24/305 It was **RESOLVED** to co-opt Kelvin Campbell as a Councillor for Wendover Parish Council

PC24/306 It was **RESOLVED** to co-opt Frances Topper as a Councillor for Wendover Parish Council

DATES OF FUTURE MEETINGS

PC24/307 The next Parish Council meeting 7.30pm on Tuesday 7th January 2025 at Chilterns Neuro Centre, Princes Mary Gate. Items for the agenda are due into the office by 9am on Fri 20th December 2024

CLOSURE OF MEETING

PC24/308 As all business was transacted the meeting was closed at 8:23pm

Signed by
Chair to the Parish Council

Date:

PAYMENTS TO CONSIDER		Nov	Parish Council 03/12/2024
BACS			
Date	To	Amount	Payment for
20/11/2024	Phenom Networks	£156.87	Computer Support
29/11/2024	Salaries	£23,329.05	Monthly Salaries Bill
29/11/2024	LGPS	£2,497.57	LGPS Pension Costs
29/11/2024	HMRC	£6,661.62	Payroll Tax and NI
20/11/2024	Peterley Manor Farm	£1,115.00	Christmas Trees for High St and Manor Wst
20/11/2024	Strawberry Fieldz	£440.00	Balance payment for xmas event staging (already approved)
20/11/2024	Smith of Derby	£715.20	Clock repair and service
20/11/2024	Engraveitnow Ltd	£43.00	Brass plate for memorial bench
20/11/2024	Heritage Fruit Tree Co	£558.35	Orchard Maintenance
20/11/2024	Peterley Manor Farm	£15.00	Additional tree
20/11/2024	Wendover News CIC	£900.00	Back page Oct-Dec
20/11/2024	Sign Wizzard	£130.44	Changes to Christmas banners
20/11/2024	I A Glenister	£3,464.40	Replacement works for war memorial lights
TOTAL BACS AMOUNT		£40,026.50	
CARD			
Date	To	Amount	Payment for
14/11/2024	Aldi	£14.86	Office and site safe supplies
05/11/2024	Amazon Mkt - Office Specialitie	£15.76	Year planner
06/11/2024	Amazon Business EU	£13.38	Cable ties - weatherproof
11/11/2024	Amazon Business EU	£6.98	13A adaptor
11/11/2024	Amazon	£15.64	Quick Grip G clamps
10/11/2024	Amazon Business EU	£11.38	Batteries
08/11/2024	Amazon Business EU	£6.98	Battery case for switch on switch
08/11/2024	Amazon Mkt - Restall and West	£5.49	Glue sticks
11/11/2024	Amazon Mkt - J&M Electrical Su	£127.96	16A extension lead to 4way socket (for events)
07/11/2024	Amazon EU	£9.99	12v bulb - christmas light switch
07/11/2024	Amazon EU	£67.80	Waterproof electrical box (for external events) x 3
06/11/2024	Amazon Business EU	£18.71	Cable ties
08/11/2024	Amazon EU	£90.40	Waterproof electrical box (for external events) x 4
08/11/2024	Amazon Business EU	£15.59	Push button switch for light switch on
08/11/2024	Amazon Business EU	£8.89	power adaptor light switch on switch
08/11/2024	Amazon Business EU	£10.99	Mic Cable for back up mic
18/11/2024	Amazon EU	£66.98	replacement santa costume
18/11/2024	Amazon EU	£6.59	Thank you balloons - quiz
18/11/2024	Amazon EU	£63.60	Santa's sleigh for grotto
18/11/2024	Amazon	£25.98	Fairy lights and fake snowballs
18/11/2024	Amazon Business EU	£15.98	Fake snow
18/11/2024	Amazon	£10.82	Elf costumes
18/11/2024	Amazon Business EU	£37.03	Fake fur blanket for santa's "throne"
07/11/2024	Andersons Wholesale	£252.00	Christmas gifts for Santa
07/11/2024	Acorn Nurseries	£700.00	Assorted spring bulbs
TOTAL Debit Card AMOUNT		£1,619.78	
DD/SO			
Date	To	Amount	Payment for
28 Nov 2024	SMART PENSION LTD	£1,183.46	SMART pension contributions
19 Nov 2024	DRAX ENERGY SOLUTI	£2,502.05	Street Lighting Electricity - Drax system didn't bill for Sep, t
17/11/2024	CASTLE WATER LTD	£21.87	Clock Tower Water
17 Nov 2024	CASTLE WATER LTD	£7.56	Site Safe Water
TOTAL DD & SO		£3,714.94	
TOTAL PAYMENTS		£45,361.22	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			

PAYMENTS TO CONSIDER		Dec	Parish Council 03/12/2024
BACS			
Date	To	Amount	Payment for
20/11/2024	Phenom Networks	£0.00	Computer Support
20/11/2024	PawPrint	£140.40	Printer/Copier Costs
20/11/2024	Val Mayland	£80.00	Cleaning
20/11/2024	Marley Design	£300.00	Web and communications
20/11/2024	Numbers	£72.00	Payroll Services
29/11/2024	Salaries	£8,088.34	Monthly Salaries Bill
29/11/2024	HMRC	£3,226.41	Payroll Tax and NI
05/12/2024	Proludic	£139.35	Replacement seat for vandalised helicopter in park
05/12/2024	Windowflowers	£2,305.80	Hanging basket and entry gate flowers and planters
05/12/2024	Windowflowers	£465.60	Manor waste planters
05/12/2024	Josling and Hamlyn	£900.00	Reinstatement cost assessment report
05/12/2024	Sparkx	£2,566.20	S/I repair 312, 319, 310, 31, 32, 17, 416, 415
05/12/2024	Sparkx	£1,153.80	S/I repair 382, 132a, 401
05/12/2024	Glasdon	£215.11	Icemaster 50 salt/grit spreader
26/11/2024	Sum Up	£5.38	Transaction fees PAYOUT12
TOTAL BACS AMOUNT		£19,658.39	
CARD			
Date	To	Amount	Payment for
26/08/2024	Adobe	£19.97	Acrobat Pro plan - Dec
13/08/2024	Lebara Mobile	£5.00	Office mobile plan - Dec
29/11/2024	Post Office	£50.00	Vouchers for tree decoration winners
29/11/2024	Sweeneys	£5.94	Candy Canes for Wendover stall at event
27/11/2024	Amazon Business EU	£63.02	A4 150GSM silk paper for carol booklets
27/11/2024	Amazon Business EU	£24.55	Long arm stapler (booklets)
26/11/2024	Amazon Business EU	£33.69	Projector Tripod and card sheets - christmas event
25/11/2024	Amazon Business EU	£16.79	Latex coated work gloves
25/11/2024	Amazon - HW electronics	£5.99	16amp socket - lights
22/11/2024	Amazon - Suzek Ltd	£7.64	Small cable ties
27/11/2024	Amazon Business EU	£7.49	Card
20/11/2024	Amazon - lavarose group	£29.99	Cable ties
21/11/2024	Amazon Business EU	£30.95	Fan heater for site safe
21/11/2024	Sweeneys	£6.27	Fairy cakes for quiz finale
20/11/2024	Balloon times	£16.00	Balloons for quiz finale
20/11/2024	Real Magic Books	£25.00	Voucher as thanks to quiz master
20/11/2024	Foot Logic t/a Work+Safety	£119.90	Replacement work boots
TOTAL Debit Card AMOUNT		£468.19	
DD/SO			
Date	To	Amount	Payment for
3 Dec 2024	SIDLEYS CLIENT THE	£135.00	Sidleys garage rent
3 Dec 2024	LEX AUTOLEASE	£444.29	Hilux lease agreement
7 Dec 2024	SMART PENSION LTD	£26.40	SMART pension admin fee
28 Dec 2024	SMART PENSION LTD	£1,020.28	SMART pension contributions
15 Dec 2024	BG LITE	£44.88	Manor Waste Electricity
15 Dec 2024	BG LITE	£283.40	Clock Tower Electricity
15 Dec 2024	BG LITE	£49.04	Site Safe Electricity
20/11/2024	MICROSOFT	£85.32	Microsoft 365 Licenses
05/12/2024	BUCKS COUNCIL	£90.00	Manor Waste Market Rates
01/01/2025	BUCKS COUNCIL RECE	£355.00	Install new dog bin - PMG
16/12/2024	RADIUS TELEMATICS	£14.40	Vehicle trackers
TOTAL DD & SO		£2,548.01	
TOTAL PAYMENTS		£22,674.59	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			



ITEM 7 – CLERKS REPORT AND CORRESPONDENCE

Because of circumstances it is a brief report

New Councillors

We have welcomed 2 new councillors and they have been in to the clock tower for a welcome and induction discussion.

Canal path

The path has deteriorated since Nov and so I have been busy ensuring the right people are aware of the severity of the issue and to try and prevent losing sections of the new path

Walnut Tree Meadow

A member of the public contacted the office to ask for progress, it is fair comment we have not furthered this at the moment but we have reached out for advice and guidance.

Leaves on paths

Whilst Wendover Parish Council are not responsible for clearing leaves on paths and don't have the equipment or capability to clear and remove we have been supporting the Buckinghamshire Council Street Scene workers in higher traffic areas

Traffic lights on high street

We have had complaints about the traffic lights on the high street, in particular the impact on local traders, with the Thursday market before Christmas being unusually quiet. Again we have no responsibility or say in street repairs but we are trying to find out more.

Wendover Wildbelt

We have had a meeting to discuss how to unblock certain funding for CLAW and this went well with a positive solution that will help CLAW with their wildbelt plans.



ITEM 8 – FINANCE REPORTS

The Dec accounts present no issues. The accounts presented show the state as at 19/12/24 but does include salary costs which come out at the end of the month. This is a reasonable indication of the completed December position.

There are no changes to the trajectory of the accounts since last month to note. The end of year projections incorporates some changes of position financially but these manage to cancel each other so we are still targeting to hit the bottom line budget.



19/12/2024

Wendover Parish Council Current Year

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Detailed Income & Expenditure by Budget Heading 19/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Amenities Income								
1000 Allotment Rent	0	1,261	1,630	369			77.4%	
1005 Charter Fair	0	110	220	110			50.0%	
1010 Cricket Club Lease	75	225	300	75			75.0%	
1021 Markets - Local Produce	0	893	1,500	608			59.5%	
1022 Markets - Weekly Market	888	7,107	10,660	3,553			66.7%	
1030 Other Rental (Ashbrook)	199	2,119	2,045	(74)			103.6%	
1035 BCC Devolved Footpaths Income	0	19,198	10,158	(9,040)			189.0%	
1214 Christmas Trees	429	1,386	2,000	614			69.3%	
1260 Xmas event income	50	1,125	500	(625)			225.0%	
1261 Rifle Club Lease	0	0	100	100			0.0%	
1262 Fundraising income	113	198	0	(198)			0.0%	
1263 Event income (stalls etc)	0	370	0	(370)			0.0%	
Amenities Income :- Income	1,754	33,991	29,113	(4,878)			116.8%	0
Net Income	1,754	33,991	29,113	(4,878)				
125 Events Expenditure								
4100 Annual Parish Meeting excl refs	0	257	500	243		243	51.3%	
4105 Christmas Decorations	3,956	4,898	6,500	1,602		1,602	75.4%	
4109 Promo Materials	0	483	750	267		267	64.4%	
4110 Entertainment & Events	275	3,731	5,000	1,269		1,269	74.6%	
4111 RAF/Remembrance Parade	56	394	500	106		106	78.8%	
4112 Floral Display	2,310	8,279	8,885	606		606	93.2%	
4113 HS2 Public Meeting	0	254	0	(254)		(254)	0.0%	
4122 Markets - Local Produce	25	194	500	306		306	38.8%	
4124 Markets - Business Rates	90	808	990	182		182	81.6%	
4125 Markets - Water	0	2	50	48		48	3.6%	
4126 Markets - Electric	43	248	380	132		132	65.2%	
4130 Quiz	0	117	400	283		283	29.3%	
4132 Christmas Celebration Event	490	2,039	2,500	461		461	81.6%	
Events Expenditure :- Indirect Expenditure	7,244	21,703	26,955	5,252	0	5,252	80.5%	0
Net Expenditure	(7,244)	(21,703)	(26,955)	(5,252)				
130 Highways Expenditure								
4200 Bus Shelters	0	1,012	500	(512)		(512)	202.3%	
4210 Refuse Bins	0	0	500	500		500	0.0%	
4211 Sever weather (salt etc	0	0	500	500		500	0.0%	
4215 Street Furniture - Purchase	0	36	1,000	964		964	3.6%	
Highways Expenditure :- Indirect Expenditure	0	1,048	2,500	1,453	0	1,453	41.9%	0
Net Expenditure	0	(1,048)	(2,500)	(1,453)				

Continued over page



19/12/2024

Wendover Parish Council Current Year

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Detailed Income & Expenditure by Budget Heading 19/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
135 Street Lighting Expenditure								
4300 Electricity	0	8,586	12,500	3,914		3,914	68.7%	
4305 Maintenance	3,412	16,224	10,000	(6,224)		(6,224)	162.2%	
4315 New Columns (not LEDs)	0	0	7,000	7,000		7,000	0.0%	
4320 Streetlighting Inspections	0	0	1,500	1,500		1,500	0.0%	
Street Lighting Expenditure :- Indirect Expenditure	3,412	24,810	31,000	6,190	0	6,190	80.0%	0
Net Expenditure	(3,412)	(24,810)	(31,000)	(6,190)				
140 Recreation Expenditure								
4400 Dog Bin Emptying	0	0	2,200	2,200		2,200	0.0%	
4405 Maintenance - Fences, etc	0	5,589	15,000	9,411		9,411	37.3%	
4406 Maintenance - footpaths	0	0	2,000	2,000		2,000	0.0%	
4410 Maintenance - Groundworks	0	5,974	5,000	(974)		(974)	119.5%	
4415 Maintenance - Inspections, etc	497	2,316	1,800	(516)		(516)	128.7%	
4416 Pond Works	0	0	1,500	1,500		1,500	0.0%	
4417 Tree Works	33	8,443	4,000	(4,443)		(4,443)	211.1%	
4421 Orchard Maintenance	0	1,090	750	(340)		(340)	145.3%	
4425 Capital Expenditure (asset pur	0	0	12,000	12,000		12,000	0.0%	
4426 Estates vehicle lease	382	3,626	4,440	814		814	81.7%	
4430 Mower Maintenance	0	1,872	2,000	128		128	93.6%	
4435 Play Equipment - Purchase	0	0	5,000	5,000		5,000	0.0%	
4440 Play Equip - Repairs & Maint	116	2,313	3,000	687		687	77.1%	
4450 Premises - Garage Rent	135	1,215	1,620	405		405	75.0%	
4455 Premises - SiteSafe Electrics	47	286	300	14		14	95.5%	
4465 Premises - SiteSafe Water, etc	9	76	300	224		224	25.2%	
4475 Misc - Fuel	179	3,058	3,200	142		142	95.6%	
4480 Misc - Materials & Tools	318	1,324	2,500	1,176		1,176	53.0%	
4481 Machinery/Tool Service Repair	0	155	2,500	2,345		2,345	6.2%	
4485 Misc - Protective Clothing	0	324	750	426		426	43.2%	
4490 Misc - Refuse Bins	97	1,089	1,200	111		111	90.8%	
4495 Misc - Sundries Recreation	0	12	500	488		488	2.4%	
4497 Defibrillators	0	187	500	313		313	37.4%	
Recreation Expenditure :- Indirect Expenditure	1,813	38,949	72,060	33,111	0	33,111	54.1%	0
Net Expenditure	(1,813)	(38,949)	(72,060)	(33,111)				
200 Finance & General Income								
1205 Wittchell Trust Grant	0	199	400	201			49.7%	
1210 Interest Received ex Deposits	0	9,980	3,500	(6,480)			285.1%	
1215 Miscellaneous Income	0	735	0	(735)			0.0%	

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Wendover Parish Council Current Year

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Detailed Income & Expenditure by Budget Heading 19/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1250 Precept Received	0	388,445	388,445	0			100.0%	
1266 VAHT Streetlight Income	0	551	800	249			68.8%	
Finance & General Income :- Income	0	399,910	393,145	(6,765)			101.7%	0
Net Income	0	399,910	393,145	(6,765)				
220 Finance & General Expenditure								
4496 Professional Support (HS2 etc)	750	716	2,000	1,284		1,284	35.8%	
4550 Communications - Publicity	100	3,974	7,500	3,526		3,526	53.0%	
4555 Communications - Website	63	1,024	3,000	1,976		1,976	34.1%	
4560 Financial - Bank Charges	0	148	600	452		452	24.6%	
4565 Financial - Fees - Audit	0	0	2,300	2,300		2,300	0.0%	
4570 Financial - Fees - Legal	0	554	2,000	1,446		1,446	27.7%	
4575 Financial - Insurance	1,896	7,227	7,950	723		723	90.9%	
4580 Financial - Software	0	720	800	80		80	90.0%	
4615 Office - Broadband/Tel/Fax	121	1,107	1,750	643		643	63.3%	
4620 Office - Copier	140	1,100	1,500	400		400	73.3%	
4621 Office - Equipment - Expend	174	2,922	3,000	78		78	97.4%	
4625 Office - Equipment Capital	0	457	1,000	543		543	45.7%	
4630 Office - Postage & Stationery	0	293	300	7		7	97.6%	
4640 Office - Testing - Electrical	0	0	100	100		100	0.0%	
4645 Office - Testing - Fire	0	0	300	300		300	0.0%	
4650 Office - Utilities - Electric	270	1,578	2,800	1,222		1,222	56.4%	
4655 Office - Utilities - Water	21	192	150	(42)		(42)	128.1%	
4660 Property Mgt - Clock Tower	80	2,315	1,750	(565)		(565)	132.3%	
4665 Property Mgt - Manor Waste	0	0	1,000	1,000		1,000	0.0%	
4670 Property Mgt - SiteSafe	0	330	1,000	670		670	33.0%	
4675 Property Mgt - War Memorial	0	2,887	500	(2,387)		(2,387)	577.4%	
4685 Subscriptions and Donations	0	1,368	2,250	882		882	60.8%	
4690 Misc - Chairman's Expenses	0	55	1,200	1,145		1,145	4.6%	
4691 Misc - Councillor Expenses	0	0	100	100		100	0.0%	
4695 Misc - Room Hire	60	510	1,200	690		690	42.5%	
4700 Misc Sundry Expenses Finance	0	197	500	303		303	39.4%	
4705 Misc - Travel Staff & Cllrs	0	46	200	154		154	22.9%	
4707 H&S	0	1,006	3,000	1,994		1,994	33.5%	
Finance & General Expenditure :- Indirect Expenditure	3,674	30,726	49,750	19,024	0	19,024	61.8%	0
Net Expenditure	(3,674)	(30,726)	(49,750)	(19,024)				

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Detailed Income & Expenditure by Budget Heading 19/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
230 Grants out - inc S137 exp								
4585 Grant - Churchyard - not S137	0	7,500	7,000	(500)		(500)	107.1%	
4586 Grant - Youth Centre -not S137	0	7,500	7,000	(500)		(500)	107.1%	
4590 Grants Out - Major - S137	0	0	15,000	15,000		15,000	0.0%	
4591 Grants Out - Major - not S137	0	5,000	0	(5,000)		(5,000)	0.0%	
4611 Grants Out - Minor - S137	0	0	5,000	5,000		5,000	0.0%	
4613 Grants Out - Minor - not S137	0	1,000	0	(1,000)		(1,000)	0.0%	
Grants out - inc S137 exp :- Indirect Expenditure	0	21,000	34,000	13,000	0	13,000	61.8%	0
Net Expenditure	0	(21,000)	(34,000)	(13,000)				
320 Staffing								
4800 Staffing - Amenities - Wages	3,430	64,231	73,585	9,354		9,354	87.3%	
4801 Staffing - Amenities - NIC	369	5,992	6,795	803		803	88.2%	
4802 Staffing - Amenities-Pension	146	7,805	10,459	2,654		2,654	74.6%	
4810 Staffing - F&G - Wages	7,148	65,860	91,561	25,701		25,701	71.9%	
4811 Staffing - F&G - NIC	789	6,696	8,243	1,547		1,547	81.2%	
4812 Staffing - F&G - Pension	365	3,564	5,310	1,746		1,746	67.1%	
4816 Staffing F&G Student Loan	88	613	990	377		377	61.9%	
4845 Payroll Charges	60	540	750	210		210	72.0%	
4855 HR Consultancy Fees	0	2,192	3,500	1,308		1,308	62.6%	
4860 Training Staff & Cllrs	0	515	3,500	2,985		2,985	14.7%	
4861 Uniform	0	0	1,000	1,000		1,000	0.0%	
4862 Smart Pension Admin Fee	22	198	300	102		102	66.0%	
Staffing :- Indirect Expenditure	12,417	158,207	205,993	47,786	0	47,786	76.8%	0
Net Expenditure	(12,417)	(158,207)	(205,993)	(47,786)				
980 Amenities EMR projects								
9123 EMR - TWG Priorities	2,500	2,500	0	(2,500)		(2,500)	0.0%	2,500
Amenities EMR projects :- Indirect Expenditure	2,500	2,500	0	(2,500)	0	(2,500)		2,500
Net Expenditure	(2,500)	(2,500)	0	2,500				
6000 plus Transfer From EMR	2,500	2,500						
Movement to/(from) Gen Reserve	0	0						
Grand Totals:- Income	1,754	433,901	422,258	(11,643)			102.8%	
Expenditure	31,060	298,942	422,258	123,316	0	123,316	70.8%	
Net Income over Expenditure	(29,306)	134,959	0	(134,959)				
plus Transfer From EMR	2,500	2,500						
Movement to/(from) Gen Reserve	(26,806)	137,459						



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Wendover Parish Council Current Year

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Detailed Balance Sheet - Excluding Stock Movement

Month 9 Date 19/12/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	203	
105	VAT Control A/c	6,835	
200	Current Bank Account	17,829	
202	Flagstone	383,328	
	Total Current Assets		408,194
	<u>Current Liabilities</u>		
515	Allotment Deposits	1,710	
	Total Current Liabilities		1,710
	Net Current Assets		406,485
	Total Assets less Current Liabilities		406,485
	<u>Represented by :-</u>		
300	Current Year Fund	134,959	
310	General Reserves	157,021	
323	Playground Improvements EMR	2,235	
336	Estates equipment replace EMR	240	
338	Hampden Pond EMR	(1,640)	
356	LGPS Cessation EMR	75,000	
357	Skate Park EMR	18,855	
358	Library Extension EMR	8,000	
359	TWG Priorities	7,068	
364	Climate Action EMR	4,748	
	Total Equity		406,485



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Wendover Parish Council Current Year

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Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
323 Playground Improvements EMR	2,235.00		2,235.00
336 Estates equipment replace EMR	240.00		240.00
338 Hampden Pond EMR	-1,639.99		-1,639.99
356 LGPS Cessation EMR	75,000.00		75,000.00
357 Skate Park EMR	18,854.50		18,854.50
358 Library Extension EMR	8,000.00		8,000.00
359 TWG Priorities	9,567.50	-2,500.00	7,067.50
364 Climate Action EMR	4,748.12		4,748.12
	117,005.13	-2,500.00	114,505.13



Flagstone
1st Floor, Clareville House
26-27 Oxendon Street
London, SW1Y 4EL

Wendover Parish Council
Clock Tower
High Street
Wendover
HP226DU
United Kingdom

Client ref: WEND001C

SAVINGS ACCOUNTS STATEMENT

Summary from 01 December 2024 to 19 December 2024

£0.00 Holding account balance <small>(as at 19 December 2024)</small>	£384,294.54 Savings accounts balance <small>(as at 19 December 2024)</small>	£969.31 Total interest paid <small>(from 01 December 2024 to 19 December 2024)</small>	£352.12 Total interest unpaid <small>(from 01 December 2024 to 19 December 2024)</small>
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Bank name	Account type	Account status <small>(as at 19 December 2024)</small>	Unpaid interest (1)	Paid interest (2)	Savings accounts balance <small>(as at 19 December 2024)</small>
Sainsbury's Bank	Fixed 6 months	Active	£78.29	£0.00	£32,000.00
HSBC	Instant access	Active	£0.00	£204.51	£82,504.37
Aldermore	Notice 95 days	Active	£11.18	£201.11	£89,147.43
Hampshire Trust Bank	Instant access	Active	£5.79	£104.14	£50,576.27
Santander International	Instant access	Closed	£0.00	£16.08	£0.00
Arbuthnot Direct - Part of Arbuthnot Latham & Co Ltd	Instant access	Active	£104.18	£175.56	£50,433.39
UBL UK	Instant access	Active	£97.24	£171.03	£50,432.09
OakNorth	Instant access	Active	£55.44	£96.88	£29,200.99

(1) Unpaid interest is indicative and may vary when it is credited to your account. We refer to unpaid interest as 'profit' for Sharia bank accounts.

(2) We refer to paid interest as 'profit' for Sharia bank accounts



Wendover Parish Council Current Year

Detailed Income & Expenditure by Budget Heading

MONTH: 9

Forecast made on current YTD figures for month 9

	Actual		Budget		Forecast		Basis of forecast and notes
	Last Yr	YTD	Annual	Variance	Expenditure	Clerk	
100 Amenities Income							
1000 Allotment Rent	1,743	1,261	1,630	369	1,681	1,261	(369)
1005 Charter Fair	220	110	220	110	147	220	0
1010 Cricket Club Lease	300	225	300	75	300	300	0
1021 Markets - Local Produce	840	893	1,500	607	1,191	1,200	(300)
1022 Markets - Weekly Market	11,548	7,107	10,660	3,553	9,476	10,660	0
1030 Other Rental (Ashbrook)	1,248	2,119	2,045	(74)	2,825	2,300	255
1035 BCC Devoived Footpaths Income	19,198	19,198	10,158	(9,040)	25,597	19,198	9,040
1214 Christmas Trees	1,601	1,386	2,000	614	1,848	1,750	(250)
1260 Xmas event income	1,446	1,125	500	(625)	1,500	1,500	1,000
1261 Rifle Club Lease	100	0	100	100	0	100	0
1262 Fundraising income	25,195	198	0	(198)	264	198	198
1263 Event income (stalls etc)	0	370	0	(370)	493	370	370
AMENITIES INCOME TOTAL	63,439	33,992	29,113	(4,879)	45,323	39,057	9,944
				116.8%			

	Actual		Budget		Forecast		Basis of forecast and notes
	Last Yr	YTD	Annual	Variance	Expenditure	Clerk	
125 Events Expenditure							
4100 Annual Parish Meeting excl refs	512	257	500	243	343	257	(243)
4105 Christmas Decorations	5,078	4,898	6,500	1,602	6,531	6,500	0
4109 Promo Materials	1,009	483	750	267	644	750	0
4110 Entertainment & Events	2,107	3,731	5,000	1,269	4,975	5,400	400
4111 RAF/Remembrance Parade	3,667	394	500	106	525	500	0
4112 Floral Display	4,400	8,279	8,885	606	11,039	8,500	(385)
4113 HS2 Public Meeting	889	254	0	(254)	339	500	500
4122 Markets - Local Produce	425	194	500	306	259	650	150
4124 Markets - Business Rates	898	808	990	182	1,077	1,076	86
4125 Markets - Water	62	2	50	48	3	2	(48)
4126 Markets - Electric	441	248	380	132	331	300	(80)
4130 Quiz	40	117	400	283	156	400	0
4132 Christmas Celebration Event	2,679	2,039	2,500	461	2,719	2,680	180
EVENTS EXPENDITURE TOTAL	22,207	21,704	26,955	5,251	28,939	27,515	560
6000 TFR FROM EMR	3,667	0	0	0	0	0	0
Net movement to gen reserve	(18,540)	(21,704)					



	Actual		YTD	Budget		%	Basis of forecast and notes
	Last Yr	YTD		Annual	Variance		
130 Highways Expenditure							
4200 Bus Shelters	0	1,012	500	(512)	202.4%	512	
4210 Refuse Bins	0	0	500	500	0.0%	(500)	
4211 Sewer weather (salt etc	0	0	500	500	0.0%	(500)	
4215 Street Furniture - Purchase	0	36	1,000	964	3.6%	(964)	
HIGHWAY EXPENDITURE TOTAL	0	1,048	2,500	1,452	41.9%	(1,452)	
6000 TFR FROM EMR	0	(1,048)				1,397	1,048
Net movement to gen reserve							
135 Street Lighting Expenditure							
4300 Electricity	11,451	8,586	12,500	3,914	68.7%	13,000	500 Electricity is slowly rising again
4305 Maintenance	20,119	16,224	10,000	(6,224)	162.2%	19,220	9,220 This is in line with current fault reports
4315 New Columns (not LEDs)	2,900	0	7,000	7,000	0.0%	0	(7,000)
4320 Streetlighting Inspections	0	0	1,500	1,500	0.0%	1,500	0
STREET LIGHT TOTAL	34,470	24,810	31,000	6,190	80.0%	33,080	2,720
6000 TFR FROM EMR	(34,470)	(24,810)					
Net movement to gen reserve							



	Actual		YTD	Budget		%	Forecast		Basis of forecast and notes
	Last Yr	YTD		Annual	Variance		Expenditure	Clerk	
140 Recreation Expenditure									
4400 Dog Bin Emptying	2,581	0	2,200	2,200	0.0%	0	2600	400	
4405 Maintenance - Fences, etc	1,372	5,589	15,000	9,411	37.3%	7,452	16000	1,000	Playpark fences in Hampden and may need some pond fencing
4406 Maintenance - footpaths	0	0	2,000	2,000	0.0%	0	500	(1,500)	
4410 Maintenance - Groundworks	4,054	5,974	5,000	(974)	119.5%	7,965	6000	1,000	
4415 Maintenance - Inspections, etc	90	2,316	1,800	(516)	128.7%	3,088	2800	1,000	Increase in playground external inspections
4416 Pond Works	50	0	1,500	1,500	0.0%	0	1500	0	Path repairs some fencing
4417 Tree Works	5,750	8,443	4,000	(4,443)	211.1%	11,257	10000	6,000	Invoice including previous years work is impacting on this figure
4418 Tree Inspections	1,680	0	0	0		0	0	0	
4421 Orchard Maintenance	721	1,090	750	(340)	145.3%	1,453	1090	340	
4425 Capital Expenditure (asset pur	9,760	0	12,000	12,000	0.0%	0	0	(12,000)	We have put the Grillo on hold because of the Dev Svcs Contract and current yr pressures
4426 Estates vehicle lease	0	3,626	4,440	814	81.7%	4,835	4500	60	
4430 Mower Maintenance	2,979	1,872	2,000	128	93.6%	2,496	2500	2500	500 We have had a number of mower faults this year - it is 5 years old and this is expected for its a
4435 Play Equipment - Purchase	0	0	5,000	5,000	0.0%	0	15000	10,000	need to start replacing obsolete equipment
4440 Play Equip - Repairs & Maint	5,764	2,313	3,000	687	77.1%	3,084	3000	0	
4450 Premises - Garage Rent	1,620	1,215	1,620	405	75.0%	1,620	1620	0	
4455 Premises - SiteSafe Electrics	168	286	300	14	95.3%	381	384	84	
4465 Premises - SiteSafe Water, etc	188	76	300	224	25.3%	101	150	(150)	
4475 Misc - Fuel	3,449	3,058	3,200	142	95.6%	4,077	3800	600	
4480 Misc - Materials & Tools	915	1,324	2,500	1,176	53.0%	1,765	1500	(1,000)	
4481 Machinery/Tool Service Repair	388	155	2,500	2,345	6.2%	207	1000	(1,500)	
4485 Misc - Protective Clothing	831	324	750	426	43.2%	432	450	(300)	
4490 Misc - Refuse Bins	985	1,089	1,200	111	90.8%	1,452	1200	0	
4495 Misc - Sundries Recreation	268	12	500	488	2.4%	16	50	(450)	
4497 Defibrillators	0	187	500	313	37.4%	249	500	0	
RECREATION TOTAL	43,773	38,949	72,060	33,111	54.1%	51,932	76,144	4,084	
6000 TFR FROM EMR									
Net movement to gen reserve	(43,773)	(38,949)							



	Actual		Budget		Forecast Clerk	Variance	Basis of forecast and notes
	Last Yr	YTD	Annual	Variance			
200 Finance & General Income							
1205 Witchell Trust Grant	261	199	400	201	265	262	(138)
1210 Interest Received ex Deposits	16,663	9,980	3,500	(6,480)	13,307	11500	8,000
1215 Miscellaneous Income	1,675	735	0	(735)	980	735	735
1250 Precept Received	359,078	388,445	388,445	0	517,927	388445	0
1266 VAHT Streetlight Income	1,058	551	800	249	735	816	16
F&G INCOME TOTAL	378,735	399,910	393,145	(6,765)	532,948	401,496	8,751
220 Finance & General Expenditure							
4496 Professional Support (HS2 etc)	1,526	716	2,000	1,284	955	1500	(500)
4550 Communications - Publicity	7,219	3,974	7,500	3,526	5,299	6000	(1,500)
4555 Communications - Website	2,509	1,024	3,000	1,976	1,365	2500	(500)
4560 Financial - Bank Charges	604	148	600	452	197	400	(200)
4565 Financial - Fees - Audit	1,735	0	2,300	2,300	0	1800	(500)
4570 Financial - Fees - Legal	606	554	2,000	1,446	739	1500	(500)
4575 Financial - Insurance	7,111	7,227	7,950	723	9,636	7950	0
4580 Financial - Software	566	720	800	80	960	800	0
4582 End of Year Support RBS	(558)	0	0	0	0	0	0
4583 Election Costs							
4615 Office - Broadband/Tel/Fax	1,439	1,107	1,750	643	1,476	1600	(150)
4620 Office - Copier	1,287	1,100	1,500	400	1,467	1500	0
4621 Office - Equipment - Expend	3,964	2,922	3,000	78	3,896	3000	0
4625 Office - Equipment Capital	450	457	1,000	543	609	1000	0
4630 Office - Postage & Stationery	482	293	300	7	391	390	90
4640 Office - Testing - Electrical	0	0	100	100	0	75	(25)
4645 Office - Testing - Fire	0	0	300	300	0	300	0
4650 Office - Utilities - Electric	2,673	1,578	2,800	1,222	2,104	2500	(300)
4655 Office - Utilities - Water	139	192	150	(42)	256	275	125
4660 Property Mgt - Clock Tower	2,079	2,315	1,750	(565)	3,087	2900	1,150
4665 Property Mgt - Manor Waste	20	0	1,000	1,000	0	500	(500)
4670 Property Mgt - SiteSafe	511	330	1,000	670	440	1000	0
4675 Property Mgt - War Memorial	0	2,887	500	(2,387)	3,849	2887	2,387
4685 Subscriptions and Donations	1,910	1,368	2,250	882	1,824	2052	(198)
4690 Misc - Chairman's Expenses	473	55	1,200	1,145	73	600	(600)
4691 Misc - Councillor Expenses	0	0	100	100	0	100	0
4695 Misc - Room Hire	725	510	1,200	690	680	1200	0
4700 Misc Sundry Expenses Finance	524	197	500	303	263	500	0
4705 Misc - Travel Staff & Cllrs	0	46	200	154	61	200	0
4707 H&S	117	1,006	3,000	1,994	1,341	3000	0
FINANCE AND GENERAL TOTAL	36,669	30,726	49,750	19,024	40,968	48,029	(1,721)
6000 TFR FROM EMR							
Net movement to gen reserve	(38,669)	(30,726)					



	Actual		YTD	Budget		%	Forecast			Basis of forecast and notes
	Last Yr	YTD		Annual	Variance		Expenditure	Clerk	Variance	
230 Grants out - INC S137										
4585 Grant - Churchyard - not S137	7,000	7,500		7,000	(500)	107.1%	10,000	7500	500	
4586 Grant - Youth Centre - not S137	7,000	7,500		7,000	(500)	107.1%	10,000	7500	500	
4590 Grants Out - Major - S137	20,000	0		15,000	15,000	0.0%	0	10000	(5,000)	
4591 Grants Out - Major - not S137	0	5,000		0	(5,000)		6,667	5000	5,000	
4611 Grants Out - Minor - S137	2,270	0		5,000	5,000	0.0%	0	3000	(2,000)	
4613 Grants Out - Minor - not S137	0	1,000		0	(1,000)		1,333	2000	2,000	
FINANCE AND GENERAL TOTAL	36,270	21,000		34,000	13,000	61.8%	28,000	35,000	1,000	
6000 TFR FROM EMR	(36,270)	(21,000)								
<i>Net movement to gen reserve</i>										
320 Staffing										
4800 Staffing - Amenities - Wages	70,769	64,231		73,585	9,354	87.3%	85,641	76,745	3,160	
4801 Staffing - Amenities - NIC	7,135	5,992		6,795	803	88.2%	7,989	6,174	(621)	
4802 Staffing - Amenities-Pension	9,434	7,805		10,459	2,654	74.6%	10,407	9,000	(1,459)	
4810 Staffing - F&G - Wages	75,826	65,860		91,561	25,701	71.9%	87,813	86,271	(5,290)	
4811 Staffing - F&G - NIC	8,084	6,696		8,243	1,547	81.2%	8,928	8,028	(215)	
4812 Staffing - F&G - Pension	3,754	3,564		5,310	1,746	67.1%	4,752	4,748	(562)	
4816 Staffing F&G Student Loan	499	613		990	377	61.9%	817	990	0	
4845 Payroll Charges	720	540		750	210	72.0%	720	720	(30)	
4855 HR Consultancy Fees	3,383	2,192		3,500	1,308	62.6%	2,923	2500	(1,000)	
4860 Training Staff & Cllrs	3,218	515		3,500	2,985	14.7%	687	3500	0	
4861 Uniform	135	0		1,000	1,000	0.0%	0	1000	0	
4862 Smart Pension Admin Fee	215	198		300	102	66.0%	264	220	(80)	
STAFFING TOTAL	183,182	158,206		205,993	47,787	76.8%	210,941	199,896	(6,097)	
6000 TFR FROM EMR	(183,182)	(158,206)								
<i>Net movement to gen reserve</i>										



EMIR MOVEMENTS						
	Actual	YTD	Annual	Budget	Forecast	EMIR Balance Basis of forecast and notes
	Last Yr		Variance	Annual	EMIR open/ Clerk	
			%			
980 Amenities EMR Projects						
9107 EMR - Library Extension	0	0			8,000	0
9108 EMR - Skate Park	617	0			18,854	18,854
9110 EMR - Clock Tower Fountain/wall	14,096	0			0	0
9111 EMR - Site Safe Insulation	5,056	0			0	0
9115 EMR - Hampden Pond Works	30,926	0			(1,640)	60
9123 EMR - TWG Priorities	433	2,500			9,568	4,568
9126 EMR - New Cesspit Ashbrook	6,350	0			0	0
9127 EMR - Christmas Tree Lights	8,397	0			0	0
9128 EMR - Climate Action	252	0			4,748	1,748
Other Amenities EMRs						
323 Playground Improvements	0	0			2,235	2,235 See also 4435
336 Estates equipment replace	0	0			240	240 See also 4425
AMENITIES EMR PROJECTS TOTAL	66,127	2,500		0	42,005	27,705
6001 TRF FROM EMR	44,639	2,500		0		
Net movement to gen reserve	(21,488)	0				To be trf back to general reserve
990 F&G EMR Projects						
9100 EMR - LGPS Cessation	0	0			75,000	75,000
F&G EMR PROJECTS TOTAL	0	0		0	0	0
6000 TRF FROM EMR	0	0		0		
Net movement to gen reserve	0	0				

TOTALS and movements to/from general reserve

	Last Year	YTD	Annual	Budget	Forecast	Basis of forecast and notes
			Variance	Annual	Full Yr	
			%			
Income	442,174	433,902	422,258	(11,644)	440,553	
Expenditure	424,698	298,943	422,258	125,815	435,652	This includes EMR funded expenditure which has a 0 budget in the I and E
Net Income over Expenditure	17,476	134,959	0	(137,459)	4,901	
plus Transfer From EMR	48,306	14,300			14,300	EMR Transfers include bringing any "spare" EMR transfer back from completed projects
Movement to/(from) Gen Reserve	65,782	149,259			19,201	



ITEM 9a – WENDOVER HS2 MAG



HS2 Monthly Report, Dec 24

Works update

- The Ellesborough Road diversion is now fully open following removal the old sub-station and a repair to the gas main that was disturbed in the process.
- The new Bacombe Lane Link Road has been opened to allow access to the houses and Grove Farm. The east end of Bacombe Lane has been closed with a diversion signed to the new road for a period of two years. The pedestrian Right of Way between Ellesborough Road and Bacombe Lane remains open for now, but is expected to be diverted over the link road bridleway in January.
- The Utility Services bridge beside the old Ellesborough Road has been reinstalled and Thames Water have started the diversion of the sewer and water mains.
- The final pier of the Small Dean Viaduct has been built, and on 31st January the decking is expected to be pushed over the A413 which is to be closed all day.
- The access shaft for the Grove Farm Culvert was completed at Bacombe Lane, and the Tunnel Boring Machine is expected to be installed in February.

WPC activity

- WPC and WHS2 responded to Greg Smith MP's letter to local residents seeking feedback of their concerns about the planned use of Dobbins Lane and South Street as an access route for HGV lorries needed for the creation of a "Spring Chamber" in the fields at the end of Dobbins Lane currently expected in the Spring. We welcomed his involvement.
- We have discussed alternative access methods with EKFB and are attempting to identify other ways of reducing the number of lorry movements needed in the light of the volume of community feedback received. We have also suggested conditions that WPC can submit to Bucks Council for inclusion in the determination of EKFB's planning application, in case the currently envisaged scheme proceeds.
- In addition to the Dobbins Lane HGV feedback, eight public issues were handled in the month being mainly about the Ellesborough Road diversion including getting Bucks Highways to routinely grit the bridge to counter icing in frosty weather.

Current Issues

- We have been seeking a comprehensive update of the Rights of Way diversion signage as most of the current signage is out of date and misleading across most of the Parish. New maps should be available in the New Year. HS2 are also considering making a digital version available which could be more easily maintained and give an overall view of the multiple closures and diversion routes available.
- We are flagging the long term issues of expected night time train noise (and proper compliance with the HS2 Act), re-use of land upon completion and future cycleway provisions with Greg Smith and Bucks Council.

20th December '24



WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting

17th December 2024 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Worth (Chair), Gallagher, Ballantine, Walker, Washington, Porter & Wales

Clerk & Minutes: Andy Smith

Members of Public: 19

APOLOGIES FOR ABSENCE

A24.099 Cllrs Standen and Washington sent their apologies, which were **ACCEPTED** by the Committee.

DECLARATIONS OF INTEREST

A24.100 None.

MINUTES

A24.101 The minutes of the meeting of 15th October 2024 were **RESOLVED** as a true record to be signed by the Chair.

PUBLIC PARTICIPATION

A24.102 A member of the public expressed their concern about HS2 using Dobbins Lane. It is felt that the statement that is drafted by the Parish Council was not challenging enough of HS2. Wendover Parish Council were urged to step up.

A24.103 A member of the public asked the Parish Council to make representations to Buckinghamshire Council to express the views of residents about the use of Dobbins Lane for HGV traffic

A24.104 A member of the public outlined that this was a wider issue and that HS2 had given assurances they would not enter Wendover with HGVs and the debate should also consider the effect on South Street or other routes to access Dobbins Lane. It may also set a precedent for future HS2 issues. It is a further concern that the access road in the field would open up access to future developers in that field.

A24.105 A member of the public stated that the works required planning permission, and this was agreed and noted

A24.106 A member of the public stated that we need to communicate with Buckinghamshire Council during the planning process. The Buckinghamshire Councillors need to be representing our local views. It was noted that there are alternative routes to the field.

A24.107 A member of the public emphasised the safety issues that HGVs would bring given the demographic of the road users. For example, young children on the way to the School, older people with visual impairments. The alternative route was noted.

A24.108 A member of the public highlighted that the notification seems patchy and sporadic, it should be noted that access to Bridleways has already had notification that the entrance will be narrowed.

A24.109 A member of the public highlighted that there is no footpath between Dobbins Lane and Bridleways adding to safety issues.

A24.110 A member of the public asked about access to Perry Street and if that was to be used

A24.111 A member of the public highlighted the issues with a hole and works being undertaken overnight for water connections.



A24.112 A member of the public asked if this was being pushed through under Schedule 17 of the HS2 Act and if so, it should be challenged because it is an improper use of schedule.

A24.113 A member of the public said a petition had been discussed but the support from the local MP was seen as a preferred option.

A24.114 The Chair of the Council responded, and this is noted as part of the discussion in item 8c

A24.115 A member of the public talked about the Wendover Shed and the request to look at planning permissions around the borehole for water access and the wind generator. It was noted that planning permissions may be required. The shed was advised that planning guidance would be needed from a consultant. It was noted that the clerk would be in contact with the shed to support.

UPDATE REPORT FROM THE CLERK

A24.116 The report presented by the Clerk was NOTED.

FINANCE

To consider the list of payments and sign cheques

A24.117 – The payments were discussed and questions answered. Payments totalling £15,242.96 were **RESOLVED** and signed.

OPEN SPACES AND HAMPDEN POND

Bulb planting

It was noted that the bulb planting had been included in the budget and that this was to approve the specific expenditure.

A24.118 It was **RESOLVED** to continue an annual bulb planting program of £500 per year.

A24.119 It was **RESOLVED** to approve the cost of £700 (inc VAT) for this seasons bulbs

OTHER MATTERS

Wendover Shed

A24.120 The update was noted, and the Council praised the work being undertaken

A24.121 It was noted that without suitable planning guidance the Amenities could not approve the works. It was **RESOLVED** to approve the current and new works but that this would subject to satisfactory planning consents or advice that it was not required.

A24.122 It was noted that the office would support the shed in seeking funding for appropriate planning guidance.

Open Space Hire Requests

A24.123 It was noted that the ambition was to streamline decision making and focus on more high-profile events. An amendment was proposed that the Estates and Events Manager can authorise repeat events but that all new events would come to the Amenities Committee it was **RESOLVED** to accept the amendment.

A24.124 The proposal as amended was **RESOLVED**

HS2 Use of Dobbins Lane



A24.125 It was noted that because of timing this was coming to Amenities but would need to be discussed by Full Council.

A24.126 It was noted that the comments from residents in the public section are very welcome and demonstrate the seriousness of the impacts of the HS2 decision to use Dobbins Lane. The Chair of Council further noted Wendover Parish Council has no responsibility for roads and that the letter from the MP to residents was as a direct result of our and others lobbying efforts to get HS2 to change the access route. The Parish Council position is very clear, we are opposed to any HS2 traffic in Wendover. The Buckinghamshire Councillors are arranging a meeting at which Wendover Parish Council will attend to represent local views.

A24.127 It was noted that Wendover Parish Council will challenge this through the planning process – however we can only make recommendations to Buckinghamshire Council, who are the planning authority.

A24.128 An amendment to the proposal was discussed to include authorising the office to engage with the local Buckinghamshire Councillors to ask that they ask for the decision to be “called in” so that it goes to a public planning meeting and that Wendover Parish Council would publicise any links to make comments on the planning application. It was **RESOLVED** to accept this amendment

A24.129 It was discussed if we want to amend the wording of the statement to ensure the views discussed in the statement. It was **RESOLVED** to amend the statement to the following:
We are aware of HS2's intentions to use Dobbins Lane as a route for HGV's to access the land to the rear of Lionel Avenue, for the purpose of building a spring chamber to help balance water flows in the area.

Working with the Wendover HS2 Mitigation Group we have raised our concerns with Buckinghamshire Council and our local MP. This has led to correspondence from the MP and a significant number of complaints that have been shared with us.

*Sadly, we have no responsibility for determining if Dobbins Lane can be used by HGV traffic. However, WPC wishes to make it clear that we remain steadfastly opposed to any HS2 Heavy Goods Vehicles entering Wendover **for multiple reasons, not least safety concerns** and will continue to work with all parties to try and find alternative solutions to this situation.*

We continue to work with the Wendover HS2 Mitigation Group to try and minimise the impact of HS2 on all residents.

A24.130 The proposal as amended was **RESOLVED**

PLANNING APPLICATIONS

[24/03424/APP 30 Witchell Wendover Buckinghamshire HP22 6EG](#)

Householder application for garage conversion and alterations to fenestration

A24.131 It was noted that there was an objection based on noise disturbance because the facilities will be on the party wall. The lack of garage means that the bins may be permanently outside and



there may be a loss of parking with only room for one parking space at a three bedroom property. It was **RESOLVED** to be neutral on this application.

[The Old Post Office, 25 High Street, Wendover, Aylesbury, HP22 6DU](#)

Application for a new premises licence, sale by retail of alcohol

It was **RESOLVED** to support this proposal.

ITEMS FOR NEXT AGENDA

A24.132 None discussed.

DATE OF NEXT MEETING

A24.133 The next scheduled meeting of the Amenities Committee is 21st January 2025 at the Chilterns Neuro Centre. Any items for the agenda including papers to be with the Estates and Events manager by 9am on Mon 13th January 2025.

CLOSURE OF MEETING

A24.134 As all business was transacted the meeting was closed at 8:27pm.

Signed by
Chair to the Amenities Committee

Date: 21/01/2025



PAYMENTS TO CONSIDER		Dec	Amenities Committee 17/12/2024
BACS			
Date	To	Amount	Payment for
18/12/2024	Phenom Networks	£156.87	Computer Support
18/12/2024	St Annes Hall Hire	£60.00	Hire of hall for meetings
18/12/2024	Active Risk Management	£497.00	Q3 Playground inspection
18/12/2024	Chinnor Silver Band	£275.00	Carols by the tree
18/12/2024	Intelligent Data Collection Ltd	£3,000.00	Wharf Rd and School campus survey
18/12/2024	Helpful Hirings	£74.70	Crowd Barriers - Christmas event
18/12/2024	Sparkx	£373.80	s/l 4, 116 and 415
18/12/2024	Sparkx	£4,747.52	Christmas scheme installation
18/12/2024	Allotment Deposit	£45.00	Return of allotment deposit for PP9AB
18/12/2024	Sirensend Medical Services	£200.00	First aid cover - Christmas Event
06/12/2024	Pat Kernan	£40.00	Miskeyed payment on previous invoice
16/12/2024	Zurich	£1,895.73	Vehicle insurance
TOTAL BACS AMOUNT		£11,365.62	
CARD			
Date	To	Amount	Payment for
02/12/2024	Amazon Business EU	£16.99	Christmas music to play at events (NOW Christmas 24)
04/12/2024	Amazon EU	£12.80	Tube clip pin
05/12/2024	Amazon Business EU	£49.99	Electrical voltage and continuity tester
09/12/2024	Amazon - Jamie Randall	£65.70	Stihl saw chain
09/12/2024	Amazon Business EU	£37.99	Stihl saw rollomatic (chain guide)
24/11/2024	Wix	£230.40	Website management plan - Welcome to Wendover
08/11/2024	Wix	£12.46	domain registration - Welcome to Wendover
18/11/2024	Trophiesplusmedals	£56.97	Medals and engraved plate - quiz
09/12/2024	BananaPrint	£101.90	Carols round the tree - Song book
TOTAL Debit Card AMOUNT		£585.20	
DD/SO			
Date	To	Amount	Payment for
6 Dec 2024	BE FUEL CARDS LTD	£214.34	BP Fuel Card
17 Dec 2024	CASTLE WATER LTD	£21.37	Clock Tower Water
17 Dec 2024	CASTLE WATER LTD	£9.39	Site Safe Water
17 Dec 2024	BT GROUP PLC	£140.04	Clock tower phone/broadband
01/01/2025	BUCKS COUNCIL RECE	£2,907.00	Annual Dog bin emptying charge
16/12/2024	RADIUS TELEMATICS	£0.00	Vehicle trackers
21/11/2024	CPRE	£0.00	Campaign for Protection of Rural England
TOTAL DD & SO		£3,292.14	
TOTAL PAYMENTS		£15,242.96	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			



ITEM 10a ii)– DOBBINS LANE

BROUGHT BY

Amenities Committee

SUMMARY

To note the current concern raised with HS2/EKFB about using Dobbins Lane for HGV traffic, to further note the Parish Council position of no HGVs in Wendover and discuss how that this position is best represented

PARISH COUNCIL BACKGROUND

See HS2 updates in Parish Council packs

DETAILS

Introduction

As a part of the ongoing HS2 works the contractor EKFB need to build a 5m x 5m “spring chamber” in the field at the end of Dobbins Lane (behind Kings Farm). This is to ensure that the springs will continue to flow once the North Cutting has been dug. This requirement has been set by the Environment Agency and needs to be complete before the excavation of the North Cutting around Nash Lee.

As a Parish Council we have voiced our concerns (along with the Wendover HS2 Mitigation Action Group). We got EKFB to hold a public meeting to residents, took feedback on the plans at the June public meeting held by the Parish Council and Wendover HS2 Mitigation Group and raised the issue with our local MP.

Our local MP has written to residents about the issue and this has, quite naturally, sparked a reaction of those people who will be affected.

The office has received copies of multiple letters from residents.

The Parish Council position

The Parish Council stance on HGVs and HS2 works traffic has not changed – we are opposed to any of this traffic in Wendover and work with all parties to ensure it does not happen.

No planning application has been submitted for these works yet. Council are asked to consider issuing the following statement on the issue:



We are aware of HS2's intentions to use Dobbins Lane as a route for HGV's to access the land to the rear of Lionel Avenue, for the purpose of building a spring chamber to help balance water flows in the area.

Working with the Wendover HS2 Mitigation Group we have raised our concerns with Buckinghamshire Council and our local MP. This has led to correspondence from the MP and a significant number of complaints that have been shared with us.

Sadly, we have no responsibility for determining if Dobbins Lane can be used by HGV traffic. However, WPC wishes to make it clear that we remain steadfastly opposed to any HS2 Heavy Goods Vehicles entering Wendover for multiple reasons, not least safety concerns and will continue to work with all parties to try and find alternative solutions to this situation.

We continue to work with the Wendover HS2 Mitigation Group to try and minimise the impact of HS2 on all residents.

Why EKFB are making this request?

The work needs to happen before they can start the main cutting. They have identified this route to the chamber and despite our feedback they seem to feel this is the only route to the spring chamber that works.

From EKFB's perspective, identifying and securing alternative routes (perhaps through Kings Farm) could potentially add significant cost and delay to the works.

EKFB have also identified that the burial of the pipe and removal of fencing alongside the rear of Lionel Avenue will only happen when the chamber is being done as they will use the same team and equipment. Any delay to the spring chamber will also delay this work.

FINANCIAL CONSIDERATIONS

- n/a

LEGAL IMPLICATIONS AND SUMMARY OF RISKS

This is about representation of Wendover residents and preventing accidents on a local road. Further preventing failure of the road surface.

PROPOSAL

To resolve to:

- To approve the statement (and position expressed) shown above.
- To authorise the office to publish the statement and signpost the issues as appropriate.
- To authorise the office to engage with the Buckinghamshire Councillors to ask for the planning decision to be "called in"
- To publicise when the issue comes to planning and provide links of where residents can make comments on the planning applications.



- To continue to represent this position to EKFB and Buckinghamshire Council when planning applications are submitted.



ITEM 12a – POLICY REVIEW

BROUGHT BY

Office

SUMMARY

To review and approve the following policies (link takes you to policy on website)

- vii) [Document Retention Policy](#)
- viii) [Clock Tower Protocol](#)
- ix) [Footpaths Protocol](#)
- x) [Grants Policy](#)
- xi) [Witchell Car Park Policy](#)
- xii) [Investment Policy](#)

PARISH COUNCIL BACKGROUND

Policies are reviewed, normally every 2 years

DETAILS

Introduction

The policies above are due for renewal and there is nothing current that indicates any of these policies need changing. It should be noted that the Witchell Car Park needs further consideration as a part of the Wendover parking issues but there is no change ready to submit.

You will note that some of the policies are owned by other committees but have been brought to this committee meeting as the Jan committee normally has a “light” agenda and they can be properly considered.



Summary of the policies

POLICY/DOCUMENT NAME	Notes	Main statutory requirements, powers or legal basis	NEXT REVIEW	LAST REVIEW	OWNER	Review Period (years)
Document Retention Policy	What documents should be kept and stored and for how long	This is covered by multiple statutes such as the Local Transparency Code 2015 for financial documents, the Minutes are covered by the Local Government Act 1972s12, HMRC sets guidance for some financial paperwork and the insurance company requires other documents to be held for the period in which a case could be brought as set out in the Limitation Act 1980 (as amended)	04/07/2024	05/07/2022	Finance	2
Clock Tower Protocol	Sets out basic guidance for the maintenance and upkeep of the Clock Tower	The Clock Tower is a grade II listed building - Planning (Listed Buildings and Conservation Areas) Act 1990	18/07/2024	19/07/2022	Amenities	2
Footpaths Protocol	Best practice in managing footpaths	This may have been superceded by the Devolved Services agreement with Buckinghamshire Council and is under review	18/07/2024	19/07/2022	Amenities	2
Grants Policy	How grants can be applied for and the criteria for awarding grants	As we do not have the General Power of Competence we use specific powers related to the nature of the grant or Local Government Act 1972 s137	15/08/2024	16/08/2022	Finance	2
Witchell Car Park Policy	Sets out how we manage the Witchell Car Park	Internal Policy/Parking (Code of Practice) Act 2019/Traffic Management Act 2004	12/12/2024	13/12/2022	Council	2
Investment Policy	Guidance on investments and deposits made by the council	Financial Regulations	08/01/2025	09/01/2024	Finance	1



FINANCIAL CONSIDERATIONS

- n/a

LEGAL AND OTHER IMPLICATIONS

- n/a

PROPOSAL

- **To renew the following policies**
 - [Document Retention Policy](#)
 - [Clock Tower Protocol](#)
 - [Footpaths Protocol](#)
 - [Grants Policy](#)
 - [Witchell Car Park Policy](#)
 - [Investment Policy](#)



ITEM 12b – APPROVAL OF CHAIR AS BANK SIGNATORY

BROUGHT BY

Office

SUMMARY

To approve adding the chair as a full power signatory on the bank account

PARISH COUNCIL BACKGROUND

The finance committee considered

a) Current Bank Account

F24/46 It was noted that as we are likely to be changing accounts and this factored into the discussions to add signatories to the existing account.

F24/47 It was **RESOLVED** to approve the removal of Cllr Williams as a signatory to the account. It was noted the account still required any two signatories to make changes to the mandate and online access. This leaves the current signatories as:

- i. The Clerk and RFO
- ii. Cllr Ballantine
- iii. Cllr Worth
- iv. Cllr Goodall

F24/48 It was **RESOLVED** to authorise the clerk to liaise with other banks with a view to moving the current account if appropriate

F24/49 It was **RESOLVED** to look at additional signatories when a decision is made on a new account.

DETAILS

Introduction

Whilst we are looking into

FINANCIAL CONSIDERATIONS

- n/a

LEGAL AND RISKS

- n/a

PROPOSAL

- To approve the addition of the Chair as a full account signatory



ITEM 12c – WENDOVER CRICKET CLUB EQUIPMENT STORE

BROUGHT BY

Wendover Cricket Club

SUMMARY

To consider approving a larger equipment store on the Witchell Grounds for Wendover Cricket Club.

PARISH COUNCIL BACKGROUND

At the June 2023 Full Council Meeting it was resolved that:

Cricket Club

PC23/036 Changes to the Ground – A member of the public from the Cricket Club was there to support the application. There was a question that the access gate could encourage other traffic onto the ground but the Cricket Club reassured there would be a joint padlock on there so only the Club and WPC would be able to gain access through the gate. Emergency vehicle access would also be considered. The location of the new store was discussed and noted and that the store would be clad in wood to fit in with the conservation area. It was noted that in addition to the papers the Cricket Club would be looking to add solar panels, further add a sympathetic bin store to the pavilion to tidy that area up. The paper included details of the Witchell charter and a map of the Conservation Area which were noted. It was **RESOLVED** unanimously to allow the Cricket Club to make these works on the land and that they could now progress any submissions of planning applications and seek the funding and tenders required.

DETAILS

Update from Wendover Cricket Club –

New nets – we have opted for a 2-lane nets installation and the works should be completed in April 2025. Not sure of the start date yet but some work may be done earlier (such as removing the existing nets). I'll liaise as appropriate and keep you both fully informed. (The omitted 3rd lane is the one nearest the existing nets.)

Wendover Cricket Club are asking the Council to consider approving a larger equipment store. Since the approval at the June 2023 Full Council Meeting Wendover Cricket Club have been advised by their contractor that the recommended container length would be 20ft (6.1m) instead of the 15ft (4.6m) container that was approved at the June 2023 meeting. If the Council approve the amendment equipment store Wendover Cricket Club will liaise with Buckinghamshire Council regarding the change to the planning permission.

The original proposal from June 2023 can be viewed here - [June 2023 Full Council Pack](#)

See the correspondence from Wendover Cricket Club regarding the request for the amendment to the equipment store and the amended proposed plans in appendix a below.



FINANCIAL CONSIDERATIONS

N/A

LEGAL IMPLICATIONS AND SUMMARY OF RISKS

As discussed at the June 2023 Full Council Meeting the Witchell Ground sits within the Wendover Conservation Area which is subject to restrictive covenants, it's seems from these covenants that the request is in line with the deeds of the ground and is permissible.

above written.

THE FIRST SCHEDULE above referred to

1. Not use or allow the land hereby Conveyed to be used for any purpose other than as and for a recreation ground or park or both for the benefit of the inhabitants of Wendover.
2. Not to erect on the land hereby conveyed any erection of any kind except such shelters conveniences tool sheds or other erections as shall be necessary and consistent with the use of the said land for the purposes mentioned in Clause number One above.
3. Not to erect or construct or commence the erection of any Building on the property hereby conveyed until plans drawings and elevations of the type of building together with a specification of the materials to be used shall have been supplied to the Vendor or his surveyors or architects for approval (which approval shall not be unreasonably withheld) and no work of any kind shall be commenced until such plans drawings elevations and specifications shall have been previously approved in writing by the Vendor or his surveyors or architects and the appropriate Planning Authority and the fees of the Vendors surveyors or architects for approving the same shall have been paid by the Council. The Council shall upon submitting such plans drawings elevations and specifications deposit with the Vendor or his surveyors or architects a duplicate set thereof to be retained by the Vendor or his surveyors or architects. The said surveyors or architects

PROPOSAL

- To approve the larger equipment store on the Witchell Grounds.



Appendix A – Correspondence and amended proposed plans.



PRESIDENT
Iain Digby

WENDOVER CRICKET CLUB

GROUNDS
Witchell

AFFILIATED TO
Bucks Cricket Board
Club Cricket Conference
Mid Bucks Cricket League



Andy Smith – Clerk & RFO
Phoebe Sharps – Estates & Events Manager
Wendover Parish Council (WPC)
The Clock Tower,
Wendover
Bucks HP22 6DU

Dear Andy & Phoebe

Proposed Store at Witchell

At the WPC meeting in June 2023, the Club's proposal for a new nets installation and store were approved. Subsequently we received planning permission on the approved basis.

We are planning to have the nets installation and the store complete for the start of the 2025 season and the works are likely to be during March and April 2025. I will liaise with you so you are aware of what's happening and to agree access/ use of the car park, particularly at the far end.

Our builder for the store, Pete Lockham, has recommended the container length be 20 feet (6.1 m) to avoid having to have the standard unit length cut back to achieve the previously agreed 15 feet (4.6 m); a standard unit will be cheaper. (Timber cladding is being applied to the unit so the overall length with it will be approximately 6.3 m.)

If you approve this change, we will have to seek an amendment to the planning permission; (we have to clear some planning conditions anyway, so would add this at the same time).

I noted on Thursday that the mainly blackthorn shrubs along the Chapel Lane boundary have been severely cut back, which creates some extra space/ground so if we did go for a longer unit, it would extend back a bit further towards the Chapel Lane boundary.

It would be appreciated if this request could be considered at the January 2025 WPC meeting.

Yours sincerely,

Jonathan Seabrook - Club Captain

Plan enclosed.

Wendover Cricket Club

**WENDOVER CRICKET CLUB -
PROPOSED STORE AT WITRATTLE.**

Proposed Store has enclosed 'lean to' side walling (cricket end) 5.1m wide and 4.02m height. The other end can be extended by the applicant to 6.1m.

Proposed Store has enclosed 'lean to' side walling (cricket end) 5.1m wide and 4.02m height. The other end can be extended by the applicant to 6.1m.

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