

# WENDOVER PARISH COUNCIL

---

## Minutes of the Parish Council Meeting 1<sup>st</sup> October 2024 at 7:30pm St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

---

**Present:** Councillors Ballantine, Gallagher, Goodall, O'Donnell, Porter, Wales, Walker and Worth

**In attendance:** Buckinghamshire Cllrs Strachan and Bowles

**Clerk:** Andy Smith

**Members of Public:** 3

### 1. APOLOGIES FOR ABSENCE

**PC24/193** Apologies were received from Cllrs Standen, Thornton, Washington and were **APPROVED**.

### 2. DECLARATIONS OF INTEREST

**PC24/194** None

### 3. MINUTES

**PC24/195** The minutes of the Parish Council of 3<sup>rd</sup> September 2024. were amended to include Cllr Porter as present and **RESOLVED** as a true record to be signed by the Chair of the meeting.

### 4. CHAIRS ANNOUNCEMENTS

**PC24/196** It was noted that Councillor Lloyd-Evans had offered her resignation and it had been accepted. She was thanked for her service.

**PC24/197** The new Library car park charges were implemented this week and the office and Councillors had received complaints from people wishing to park and local businesses. The chair asked the Buckinghamshire Councillors to note our ongoing concerns about the new charging and requested ongoing information to monitor the impact of the new pricing strategy.

### 5. PUBLIC PARTICIPATION

**PC24/198** None

### 6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

**PC24/199** The Councillors picked up on the issues with the Car Park charges and highlighted that any emails and comments should be forwarded, and they would happily submit them for response.

**PC24/200** There was positive feedback to the Buckinghamshire Councillors about the high street resurfacing. There was a question about the pavements on the high street now that the road surface has been improved

**PC24/201** The response to the NPPF should be on the Buckinghamshire Council website soon and the Parish Council are encouraged to read that response.

**PC24/202** Wendover and Villages Community Board is coming up and at that meeting they will be announcing the Proud of Bucks Awards

### 7. CLERKS REPORT AND CORRESPONDANCE

**PC24/203** The report was noted. It was noted that the streetlight review should look at the Hale. It was noted that the vandalism costs should be included as a front page article of the Wendover News if possible.

## **8. FINANCE AND PAYMENTS**

### **a) Payments to consider.**

**PC24/204** The Clerk answered questions to clarify some of the payments and Council The payments to consider, totalling £19,561.96, were **RESOLVED** to be approved and signed.

### **b) Latest financial reports**

**PC24/205** The financial reports were noted and Councillors were happy with the current financial position.

### **c) Flagstone Statement**

**PC24/206** The statements from the Flagstone accounts were noted and Councillors were happy with the current financial position.

## **9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES**

### **a) HS2 Mitigation Action Group**

**PC24/207** The report was noted.

### **b) Other groups**

**PC24/208** Community Library Board Update – there was an update on the project to refurbish the library. This was noted by Council

**PC24/209** Memorial Hall Committee – It was noted that tree roots are undermining the back wall of the hall and discussions are taking place with the Colet about those trees

**PC24/210** It was NOTED that the next Business Network meeting would take place on Wed 9th Oct 5:30 at Magic Books

## **10. REPORTS FROM COMMITTEES**

### **a) AMENITIES**

**PC24/211** The draft minutes of the meeting on 17th September 2024 were noted.

### **b) PLANNING**

**PC24/212** The draft minutes of the meeting on 17th September 2024 were noted. There has been a potential change of hands of the field where the Cricket field is being built.so the Planning Committee will need to keep a watching brief on this

## **11. REPORTS FROM WORKING GROUPS**

### **a) Transport Working Group**

**PC24/213** Lamp Post Charging informal consultation is under way. Cllr Goodall met with Buckinghamshire Council on proposed locations to prepare them ready for a formal consultation. There are 13 locations which will be proposed in that consultation.

**PC24/214** Funding was secured from the Community Board to undertake a survey of traffic around the campus and funding from Buckinghamshire Council to undertake travel planning around the schools

**b) Open Spaces Working Group**

**PC24/215** Consideration of the production of a set of stocks to be built for the Manor Waste as a local attraction and for use at events was noted.

**c) Sustainability and Biodiversity Group**

**PC24/216** No report.

**d) Strategic Planning Steering Group**

**PC24/217** A meeting will be held to continue the current work

## 12. OTHER ITEMS

**a) Neighbourhood Plan**

**PC24/218** It was discussed and the current planning environment was noted. Parish Council considered the risk and costs it was **RESOLVED** that the Council form a project group to look into refreshing the neighbourhood plan and report back to Council as to further actions.

**b) Insurance**

**PC24/219** It was **RESOLVED** to renew the current insurance with the current provider, as set out in the tender. It was noted that we are still awaiting reinstatement valuations for the main buildings and this may change the cover premium.

**c) War memorial lights**

**PC24/220** A further expert opinion on costs was noted in that the original paper quotes were value for money it was **RESOLVED** to waive the requirement for 3 quotes.

**PC24/221** It was **RESOLVED** to award the work to company 4 in the paper for a total of £2574 inc VAT

**PC24/222** It was **RESOLVED** to allow 10% margin if the work has increased in value since the quote was issued.

**d) Wendover response to public consultation on Buckinghamshire wide Local Cycling and Walking Infrastructure Plan**

**PC24/223** The feedback was comprehensive, and Cllr Goodall was thanked for all the hard work he had put into the response.

**PC24/224** It was noted that the consultation was not very easy to understand. It was also not clear how HS2 were impacting or supporting the plan. It was **RESOLVED** to amend the response to include that the consultation was very difficult to comprehend and hard to respond.

**PC24/225** It was NOTED that there will be some changes to the wording towards the end of the response but not to the sense of what is being said. It was **RESOLVED** to authorise Cllr Goodall to edit and amend the response grammatically and submit the response as the official Wendover Parish Council view on the consultation.

**e) Nominated Charity for Christmas Event**

**PC24/226** The nomination for the Wendover Dementia Society to be the official charity recipient of the Christmas event was **RESOLVED**.

**PC24/227** It was NOTED that the charity would receive the following:

- 100% grotto income if they provide a suitable Santa, otherwise 50% of grotto income (to allow us to cover expenses for a Santa provided by the Parish Council.)
- Free stall (keeping all income made)
- 10% of food stalls income in lieu of a pitch fee

**f) Community Climate Action Planning**

**PC24/228** This is an approach from Weston Turville Parish Council to see if we can work together as local Parish Councils. It was **RESOLVED** to attend the meeting and bring back any proposal from that meeting to the Amenities Committee. It was NOTED that any request for money would need to have a very clear set of outcomes/impacts.

**g) Little Acorns Minor Grant Request**

**PC24/229** The item was brought forward and discussed at the start of the meeting. The Parish Council clarified the location of the garden and considered the request. It was **RESOLVED** to grant the request for £1000 under the power of S137 of the 1972 Local Government Act to come out of budget code 4611.

**13. DATES OF FUTURE MEETINGS**

**PC24/230** The next Parish Council meeting 7.30pm on Tuesday 5th November at St Annes Hall. Items for the agenda are due into the office by 9am on Mon 28th

**14. CONFIDENTIAL ITEM**

**PC24/231** It was RESOLVED to move the meeting into confidential session based on the need to discuss sensitive personal information

**PC24/232** The current situation was discussed. It was noted that the legal advice must come first and dictate any process. It was **RESOLVED** to progress as set out in the paper. A budget of £8000 was **RESOLVED**.

**15. CLOSURE OF MEETING**

**PC24/233** As all business was transacted the meeting was closed at 9pm

Signed by *Oliver Gallagher*  
Chair to the Parish Council

Date: 5<sup>th</sup> November 2024

PAYMENTS TO CONSIDER		Oct	Parish Council 01/10/2024
<b>BACS</b>			
Date	To	Amount	Payment for
03/10/2024	Phenom Networks	£0.00	Computer Support
03/10/2024	PawPrint	£140.40	Printer/Copier Costs
03/10/2024	Val Mayland	£60.00	Cleaning
03/10/2024	Marley Design	£400.00	Web and communications
03/10/2024	Numbers	£72.00	Payroll Services
31/10/2024	Salaries	£9,236.54	Monthly Salaries Bill
31/10/2024	LGPS	£786.79	LGPS Pension Costs
31/10/2024	HMRC	£3,294.62	Payroll Tax and NI
03/10/2024	Caloo	£752.40	replace climbing net in Hampden Field
03/10/2024	Farol	£318.48	Replace deck drive belt and fit vehicle tracker
03/10/2024	PPL/PRS	£665.18	Music Licenses for events
03/10/2024	Ross - Expenses	£45.84	Travel to local markets as part of research
03/10/2024	ClIr Porter - Expenses	£300.53	Make Wendover Smile Campaign purchases
03/10/2024	Sparkx	£1,494.00	Light repairs - 48, 402, 404
<b>TOTAL BACS AMOUNT</b>		<b>£17,566.78</b>	
<b>CARD</b>			
Date	To	Amount	Payment for
26/08/2024	Adobe	£19.97	Acrobat Pro plan - Oct
13/09/2024	Lebara Mobile	£5.00	Office mobile plan - Oct
29/09/2024	Amazon Business EU	£12.69	Batteries
28/09/2024	Amazon Mkt	£105.30	Storage boxes for rubbish collection
29/09/2024	Amazon Business EU	£9.16	Number padlock to replace broken hogtrough lock
25/09/2024	Amazon Business EU	£7.94	replacement coat hooks
30/09/2024	Sweeneys	£5.98	office supplies
25/09/2024	Wendover Motor Spares	£48.00	Fit and test tracking device to HiLux
19/09/2024	Amazon Business EU	£47.99	Bulb planter
<b>TOTAL Debit Card AMOUNT</b>		<b>£262.03</b>	
<b>DD/SO</b>			
Date	To	Amount	Payment for
3 Oct 2024	SIDLEYS CLIENT THE	£135.00	Sidleys garage rent
3 Oct 2024	LEX AUTOLEASE	£444.29	Hilux lease agreement
28 Oct 2024	SMART PENSION LTD	£859.02	SMART pension contributions
20/09/2024	MICROSOFT	£126.60	Microsoft 365 Licenses
05/07/2024	BUCKS COUNCIL	£90.00	Manor Waste Market Rates
05/09/2024	RADIUS TELEMATICS	£78.24	Vehicle trackers - Actual VAT invoice and includes one off setup fee.This updates the invoice previously signed off and will not be duplicated
		£0.00	
<b>TOTAL DD &amp; SO</b>		<b>£1,733.15</b>	
<b>TOTAL PAYMENTS</b>		<b>£19,561.96</b>	SIGNED BY COUNCILLORS:
<b>COUNCIL MINUTE NUMBER</b>			